

SUMMER VILLAGE OF SUNSET POINT COUNCIL POLICY

Public Park Policy

Policy Statement:

The Summer Village is responsible for the maintenance and development of public spaces within the municipalities limits. This maintenance responsibility includes, but is not limited to, the regularly scheduled parks maintenance activities consistent with the direction of Council. To maximize municipal resources the village will provide this service on a priority basis in a cost-effective manner, keeping in mind safety, budgets, personnel and environmental concerns.

Objectives:

The objectives of this policy are:

- (1) To provide an annotated list of priority parks, to be reviewed on a periodic basis by Council;
- (2) To assign appropriate levels of service to the priority parks;
- (3) To describe and schedule specific tasks associated with designated service levels;
- (4) To ensure that Village-owned parks are maintained in a safe, efficient and cost effective manner;
- (5) To prevent or reduce accidents and injuries; and
- (6) To provide a framework to facilitate the effective reallocation of available resources in accordance with the policy and standards.

Definitions

In this policy,

“DEBRIS” means organic and non organic material that has come ashore

“SUMMER SEASON” means the period of time from May 15th to September 15th.

“WEEDS” mean noxious weeds in accordance with provincial legislation

“WINTER SEASON” means the period of time from September 16th to May 14th.

Exclusions

1. The Parks Maintenance Policy specifically excludes the following:
 - (1) Right of Ways

Park Hours

2. Parks shall be open 7:00am- 11:00pm

Park Priorities

3. In establishing the Policy, the Village must take into consideration it's financial and personnel resources. Priorities are established to provide the greatest benefit to the majority of the public. In setting priorities, consideration is given to criteria such as: water access; location; visibility; level of use by both residents and non-residents; recreation needs; nature of the facilities; irrigation; budget funds; personnel; resources and environmental considerations.
4. The Village has set three priority ratings for parks maintenance as follows and as illustrated and identified in Appendix A – Priority Parks List:
 - (1) Priority A: This priority level may be applied to parks provide the public direct access to Lac Ste. Anne;
 - (2) Priority B: This priority level may be applied to parks or green spaces that meet one or more of the following criteria walking trails that are used as pathways, areas that receive low levels or intensity of use; parks or areas that are considered transitional areas from developed areas to natural areas; parks or areas that are generally viewed from a distance.
 - (3) Priority C: This priority level may be applied to parcels with minimal useage that receive low levels or intensity of use.
5. Unless specifically authorized by the CAO the Village will not maintain any other park, open space or outdoor recreation facility not illustrated and identified in Appendix A – Parks Priority List under this policy.

Service Levels

6. The Village has set Three service levels for parks maintenance as follows:
 - (1) Priority A: The service objective is to maintain a generally neat and orderly appearance, adapted to and tolerant of expected wear and tear. Lawns are mowed and trimmed and maintained regularly and further that upon the completion of the next regular visit the weeds and debris be removed;
 - (2) Priority B: The service objective is to preserve areas that are used for movement in particular trails or pathways leading to other locations within the village. Weeds and debris are removed only as

necessary. Maintenance requirements are low to very low. These areas are maintained to encourage or preserve existing native vegetation or naturalized plantings in a more or less natural condition.

(3) Priority C: The service objective is to provide limited maintenance primarily for safety and emergency issues. These areas are maintained to encourage or preserve existing vegetation in a more or less natural condition.

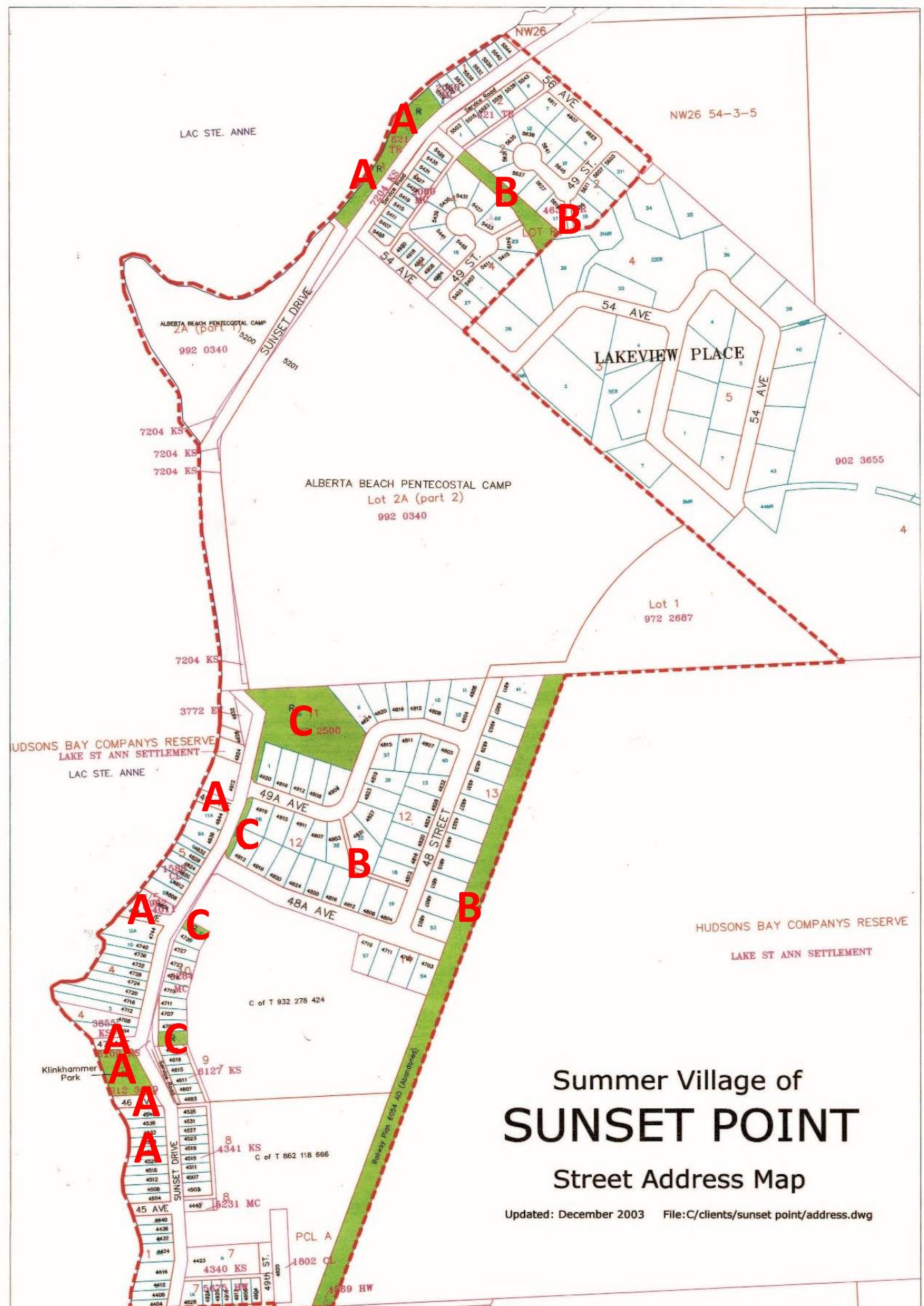
7. Individual tasks and scheduling of maintenance services are detailed in Appendix B – Recommended Parks Maintenance Procedures and Frequencies.

Appendices

1. Appendix A- Priority Park List
2. Appendix B Recommended Park Maintenance

Appendix A:

All Parks shall be deemed to be the Priority Level as outlined in the attached sketch



Summer Village of **SUNSET POINT**

Street Address Map

Updated: December 2003 File:C/clients/sunset point/address.dwg

Appendix B: Recommend Maintenance Process for Priority A sites

Procedure	Months of Service	Frequency
Grass Mowing	Summer Season	7 times in the Summer
Tree Pruning	Summer Season	As needed
Weed Removal	Summer Season	As needed

Appendix B: Recommend Maintenance Process for Priority B sites

Procedure	Months of Service	Frequency
Grass Mowing	Summer Season	3 times a year
Tree Pruning	Summer Season	As needed
Weed Removal	Summer Season	Once a year

Appendix B: Recommend Maintenance Process for Priority C sites

Procedure	Months of Service	Frequency
Grass Mowing	Summer Season	Twice a year
Tree Pruning	Summer Season	As needed
Weed Removal	Summer Season	Once a year