

2.0 APPROVAL OF AGENDA

3.0 APPROVAL OF MINUTES –

- A. Nov 1st 2023 Minutes

4.0 Public Submissions

- A.

5.0 BUSINESS ARISING

- A. 2024 Budget
- B. Garbage Collection
- C. 2024 Council Meetings
- D. Interim Operating Budget

6.0 Development Matters

- A. Development Permit 23-DP-11
- B.

7.0 New Business

- A.

8.0 Committee Reports

- A. Councillor Reports

9.0 CAO Reports

- A. Disbursements, CAO Action List
- B. Closed Session CAO Review
- C. Emergency Management

10.0 Response to Delegations

- A.

11.0 Additional Items

- A.

12.0 Correspondence

- A.

NEXT MEETING January 3rd 2024

ADJOURNMENT

3.0 A Meeting Minutes

Recommendation:

That Council approve the minutes from the November 1st 2023 Regular Council meeting and the December 11th 2023 Special Meeting.

Background:

Council Meeting Minutes are attached for review.

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
November 1th 2023 @ 5:16pm.

IN ATTENDANCE Mayor Gwen Jones
Deputy Mayor Riley Ekins
Councillor Keir Packer
Matthew Ferris CAO

1.0 CALL TO ORDER Mayor Jones called the meeting to order at 5:17pm

2.0 Approval of AGENDA MOVED by Councillor Packer that the November 1st 2023 Agenda be approved as presented with the addition of Municipal Indicators.

.
.
Res. #2023 – 183

CARRIED

3.0A APPROVAL OF Minutes MOVED by Deputy Mayor Ekins that Council approves the October 4th 2023 Regular Scheduled minutes as presented

Res. #2023 – 184

CARRIED

4.0A Public Submission

Concerns about Public Garbage Bins. New ones have been organized.

Appreciate at Weed Control

Public Comments regarding damaged Garbage Bins.
Appreciation expressed on Weed Control.
Public would like to have Dog Bag System Installed(include in budget)

MOVED by Mayor Jones that Council accepts the Comments from the Public for information.

Res. #2023 – 185

CARRIED

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
November 1th 2023 @ 5:16pm.

Council recessed at 5:26pm until 5:29pm

5.0A 2024 Budget

Res. #2023 –186 Moved by Councillor Packer that Council accepts the discussion regarding 5.0A for information

CARRIED

5.0 B Fire Services

2023 –187 Moved by Mayor Jones that Council accepts the discussion for Item 5.0B for information.

CARRIED

5.0C Pot Hole Repair

2023 –188 Moved by Mayor Jones that Council accepts the discussion for Item 5.0C for information.

CARRIED

5.0D Municipal Service Package

2023 –189 Moved by Deputy Mayor Ekins that Council accepts the discussion for Item 5.0D for information.

CARRIED

5.0E Garbage Collection

2023 –190 Moved by Mayor Jones that Council directs Administration to bring back sample numbers regarding switching to Garbage Collection Utility.

CARRIED

6.0 Development Matters

NA

7.0 New Business

NA

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
November 1th 2023 @ 5:16pm.

8.0 Committee Reports

A. Council Reports

Res. #2023 – 191 MOVED by Mayor Jones that Council accept the Committee Reports for information.

CARRIED

9.0 CAO REPORTS

A. Reconciliation, Disbursements and Action List

Res. #2023 – 192 MOVED by Councillor Packer that that Council accept the report for information.

CARRIED

10.0 Response to Delegates.

11.0 Additional Items

11.0A Municipal Indicators

Res. #2023 – 193 MOVED by Mayor Jones that Council accepts the Municipal Indicators for information and further that Administration work with auditor with the response.

CARRIED

12.0 Correspondence

Res. #2023 – 194 MOVED by Mayor Jones that Council goes into closed session in accordance to FOIP regarding intermunicipal negotiations at 7:00pm.

CARRIED

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
November 1th 2023 @ 5:16pm.

Res. #2023 – 195 MOVED by Mayor Jones that Council comes out of closed session at 7:38pm.

CARRIED

ADJOURNMENT

Res # 2023- 196 Being that the agenda matters had been concluded the meeting was adjourned at 7:39 PM by Mayor Jones.

CARRIED

These minutes were approved this December 6th 2023

Mayor Jones

Matthew Ferris CAO

MINUTES
SUMMER VILLAGE OF SUNSET POINT
Special MEETING OF COUNCIL
December 11th 2023 @ 12:30pm.

IN ATTENDANCE Mayor Gwen Jones
Deputy Mayor Riley Ekins
Councillor Keir Packer Absent
Matthew Ferris CAO

1.0 CALL TO ORDER Mayor Jones called the meeting to order at 12:31pm

2.0 Approval of AGENDA MOVED by Mayor Jones that the December 11th 2023 Agenda be approved as presented.

Res. #2023 – 197

CARRIED

3.0A APPROVAL OF Minutes MOVED by Mayor Jones that the December 13th 2023 Council meeting be cancelled

Res. #2023 – 198

CARRIED

3.0B January Meeting

MOVED by Mayor Jones that Council schedules a Council meeting January 3rd 2023 5:15pm.

Res. #2023 – 199

CARRIED

ADJOURNMENT

Res # 2023- 200 Being that the agenda matters had been concluded the meeting was adjourned at 12:40 PM by Mayor Jones.

CARRIED

These minutes were approved this January 3rd 2024

Mayor Jones

Matthew Ferris CAO

4.0 A Public Submissions

5.0 A 2024 Budget

RECOMMENDATION:

That Council accepts the discussion on the 2024 Budget.

Background .

Administration has initiated preparation for the 2024 Budget and is seeking guidance from Council on areas of concern and things they would like Administration to investigate:

Subjects could include:

- Split mill rates
- Land Use Bylaw Updates
- Strategic Planning initiatives.
- Reserve Goals
- Capital Projects
- Service Level changes

The Budget in its current form will require approximately \$31000 to be cut from it should the municipal tax rate change be restricted to a 2% increase assuming the current assessment numbers do not change.

Areas of potential reductions include but are not limited to:

- \$25000 strategic plan
- \$50000 MDP and LUB updates
- \$10000 road reserve
- \$17,000 to County Road Upgrades

5.B Garbage Collection

RECOMMENDATION:

That Council xxx

SUMMARY/BACKGROUND:

Prior to the end of the year Administration needs some direction on changes to the garbage service.

If Council wants to switch garbage to a yearly utility bill Administration needs the direction now so that there is enough time to develop the applicable utility.

Administration also reached out to the camp to see about the implication of a utility bill option for them. They indicated their preference would be they do not have the service at all from the village of they had the choice.

Currently the garbage rate is calculated at approximately .0005581456 mills per property. Below is a breakdown of the approximate portion of a tax bill based on assessment

Assessment	Tax Value
\$150,000.00	\$83.72
\$275,000.00	\$153.48
\$300,000.00	\$167.44
\$500,000.00	\$279.07

Should Council wish to implement a utility. It is estimated that the yearly fee would represent a cost of approximately \$209.42 a year.

This means that overall the value saving would only be seen if the value of the property was \$357,000.00 or greater.

Options

1. That Council directs Administration to implement a solid waste Utility Billing System.
2. That Council accepts the discussion on solid waste collection for information

5.C 2024 Meetings

RECOMMENDATION:

That Council accepts the discussion for information

Motion 1: That Council schedules all 2024 Regular Scheduled Council meetings for the First Wednesday of the month starting at 5:15pm the dates for 2024 would be as follows:

Wednesday January 3rd 2024

Wednesday February 7th 2024

Wednesday March 6th 2024

Wednesday April 3rd 2024

Wednesday May 1 2024

Wednesday June 5 2024

Wednesday July 3 2024

Wednesday September 4th 2024

Wednesday October 2nd 2024

Wednesday December 4th 2024

Motion 2:

That Council schedules the Annual Municipal Open House for August 13th 2023

Motion 3

The August 7th 2023 Organizational Meeting be scheduled at 5:15pm and that the regular scheduled Council Meeting be scheduled for August 7th 2023 at 6:15pm

Background.

The meeting dates are scheduled based on the ongoing desire to keep our meeting at 5:15 on the first Wednesday of the month.

Administration does question as to whether Council wants to continue the annual Open House. For the last two years no topics have been provided by the public to discuss.

5.D Interim Operating Budget

RECOMMENDATION:

that Council hereby authorize the 2024 Interim Operating Budget based on approving 50% of the prior year (2023) operating budget expenditures excluding any one time special purchases, as per Section 242(2) of the Municipal Government Act, and that this interim budget cease to have any affect at the time the 2024 operating budget is adopted by Council.

BACKGROUND:

Pursuant to Section 242(2) of the Municipal Government Act, Council may adopt an interim budget for part of a calendar year, and as we are not in the position of approving the 2023 operating budget. The administration is recommending a resolution to cover the period of January 1, 2023, to the time the 2023 budget is adopted. The interim operating budget is not used to set property tax rates, rather it is used as the authority to provide services, programs, and overall corporate continuity.

6.0 Development Permit 11-DP23

Recommendation

That Council approves Development Permit 11-DP23 as presented with the following conditions:

- 1- All construction shall take place in accordance with this Administrative Report.
- 2- Notwithstanding condition of approval 1 (above) the cabin (or its addition) shall not exceed 2 stories or twenty-nine feet (29') in height.
- 3- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 4- The property must be landscaped in such a manner to prevent surface drainage onto adjacent properties.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes, and shall not place soil or any other material on adjacent properties without permission in writing from the adjacent property owner(s).
- 7- All municipal taxes must be paid.
- 8- All improvements approved hereby must be completed within twelve (12) months of the effective date of the permit.
- 9- There is no appeal to the Subdivision and Development Appeal Board (SDAB) available on this DC (Direct Control) approval. The only avenue of appeal is to the Alberta Court of Appeal.
- 10- The development shall be required to connect to the Tri Village sewer Line within 30 days of construction completion.
- 11- All damage caused by relocation of the cabin to village infrastructure shall be the responsibility of the applicant to repair to village satisfaction.

Background

Please find application attached

Summer Village of Sunset Point

APPLICATION FOR DEVELOPMENT PERMIT

DEVELOPMENT PERMITS MUST BE DEEMED COMPLETE WITHIN 20 DAYS
OF RECEIPT (FEE MUST BE INCLUDED) - DECISION 40 DAYS - COMPLETE

I HEREBY MAKE APPLICATION UNDER THE PROVISIONS OF THE LAND USE BYLAW
FOR A DEVELOPMENT PERMIT, IN ACCORDANCE WITH THE PLANS AND SUPPORTING
INFORMATION SUBMITTED HERewith AND WHICH FORM PART OF THIS APPLICATION.

Name: DAVID FEIGEL

Mailing Address: _____

Telephone: _____

email address: _____

Registered: _____

Mailing Address (if different from above): _____

Interest of Applicant (if not the registered owner): FATHER OF OWNER

Legal Description: SEC: 20 TWP: 54 RGE: 3

Lot: 2A Block: _____ Plan: 992-0340

Municipal Address: 3

Description of proposed development: CONSTRUCT NEW CABIN.
2 STORIES ABOVE GRADE. WOOD CONSTRUCTION.

Estimated cost of development: 400,000.00

Estimated commencement date: JAN 2, 2024

Estimated completion date: JUNE 30, 2024

Lot Width: 30'-0" Lot Length: 93'-0"

Area of Site: 2790 SQ. FT Area of existing development: 700 SQ. FT

Area of proposed development: 880 SQ. FT Total % of Site Coverage: 31.5

Summer Village of Sunset Point

APPLICATION FOR DEVELOPMENT PERMIT - IMPORTANT NOTES

1. February 1, 2014 the Province's "New Home Buyer Protection Act" requires that ALL new homes constructed require warranty coverage. This includes homes constructed by property owners for themselves. www.municipalaffairs.alberta.ca/NHBP for info.
2. All storage sheds and small accessory buildings must be located in the rear half of the property, regardless of the size (or requirement to secure Development Permit approvals).
3. The front yard of the property is the yard adjacent to the road except in the case of lake front properties where the front yard faces the lake. Where the front yard faces two roads, the front yard is the property adjacent to the road on which all adjacent properties are located.
4. Where the development requires a driveway or entrance, the owner must provide and install a culvert in the size and shape that is approved by the municipality.
5. In addition to completing this application in its entirety, an Application for a Development Permit shall be accompanied by the following information and documents, where relevant:
 - a) a lot plan at scale to the satisfaction of the Development Officer showing the size and shape of the lot, the front, rear and side yards, and provisions for off-street parking, access to the site, and the location of public utilities, water bodies and treed areas;
 - b) a scaled floor plan and elevations where construction is proposed together with a street scene elevation of all new buildings in relation to adjoining properties clearly demonstrating height and amenity;
 - c) at the discretion of the Development Officer, an acceptable Real Property Report as proof of location of existing development, before the Development Permit is issued;
 - d) at the discretion of the Development Officer, a Real Property Report as proof of location of the proposed development, after construction is complete;
 - e) a copy of the Duplicate Certificate of Title indicating ownership and encumbrances;
 - f) if the applicant is not the registered owner, a written statement, signed by the registered owner approving the applicant as the agent for the registered owner.
6. Where a decision on this application is not made within twenty (20) days of the date of acceptance and validation (FEE must be included) upon receiving all required plans and documents you may;
 - a) Consider this development application to be REFUSED by the Development Officer and appeal this decision to the Development Appeal Board within twenty-one (21) days of the date of refusal by contacting(office@sunsetpoint.ca); or _____
 - b) Obtain and complete an extension agreement available from the Development Officer to extend the twenty (20) day decision period specified to allow the Development Officer additional time to reach a decision.

Summer Village of Sunset Point

APPLICATION FOR DEVELOPMENT PERMIT

7. NEW HOME CONSTRUCTION – requirements of “New Home Buyer Protection Act”

- a) Is this an application seeking to construct a new home? YES ☒ NO ☐
- b) If YES, please provide details of the builders' (either contractor or property owner) new home warranty coverage as required by the Province of Alberta _____
- c) If the property owner is electing to proceed with construction – without the required new home warranty coverage – please ensure that the required waiver from the Province of Alberta (www.municipalaffairs.alberta.ca/NHBP) is forwarded with this application.
- d) Failure to provide this information to the satisfaction of the Development Officer will result in an immediate denial of the Development Permit application for any new home.

8. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT NOTICE

Please be advised that the Development Authority gathers the information contained in this application for the purpose of rendering a decision on your application. For this purpose, your application may be forwarded to the following people / organizations,

- Adjacent Landowners
- Municipal Assessment Services for Assessment purposes
- Utility Companies
- Adjacent Municipalities Municipal Offices (*if applicable*)
- Government Departments
- Statistics Canada
- Other organizations as determined by the Development Officer
- Local newspapers for public advertisement

Under the authority of sections 606, 640(1), 653(4) of the Municipal Government Act Chapter M26.1, RSA2000, and the Subdivision and Development Regulation 212/95

I/we _____ have no objections to the above stated procedures being used in the review and decision-making process for this application.

Signature(s): _____

Date: _____

For information contact: Matthew Ferris, RPP MCIP, FOIP Administrator, PO Box 596
Alberta Beach, AB, T0E 0A0 office@sunsetpoint.ca

Summer Village of Sunset Point

APPLICATION FOR DEVELOPMENT PERMIT

9. Every Application for a Development Permit shall be accompanied by a non-returnable processing fee (please make payment out to "Summer Village of Sunset Point");

PERMIT FEES DOUBLE IF CONSTRUCTION STARTS PRIOR TO APPROVAL

Development Permits – Major – Main Buildings	\$ 450.00
Development Permits – Commercial	\$ 400.00
Development Permits – Minor - Accessory Buildings or additions	\$ 200.00
Home Occupation, Signs, Decks, Fences, Cistern	\$ 185.00
Demolition Permits	\$ 175.00

10. AUTHORIZATION AND RIGHT OF ENTRY:

I/we, KOLTON FEIGEL am/are the registered owner, or the agent for the registered owner, authorized to act on behalf of the registered owner, and the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to this application for a Development Permit.

I also consent to an authorized person(s), designated by the Municipality, to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application and completion of the proposed development.

Signature(s):

Date:



BUILDER

CLIENT **FEIGEL CABIN**

MODEL **CUSTOM**

DATE **6EPT, 2023** SQUARE FOOTAGE
JOB # MAN 878 SQ.FT.
SECOND TB 8Q.FT.
TOTAL 1653 SQ.FT.

DRAWN BY **BRAD/MACK**

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC REPRESENTATION ONLY. ACTUAL PRODUCTS AND MATERIALS MAY VARY FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS ONLY AND WILL VARY FROM MANUFACTURER TO MANUFACTURER.

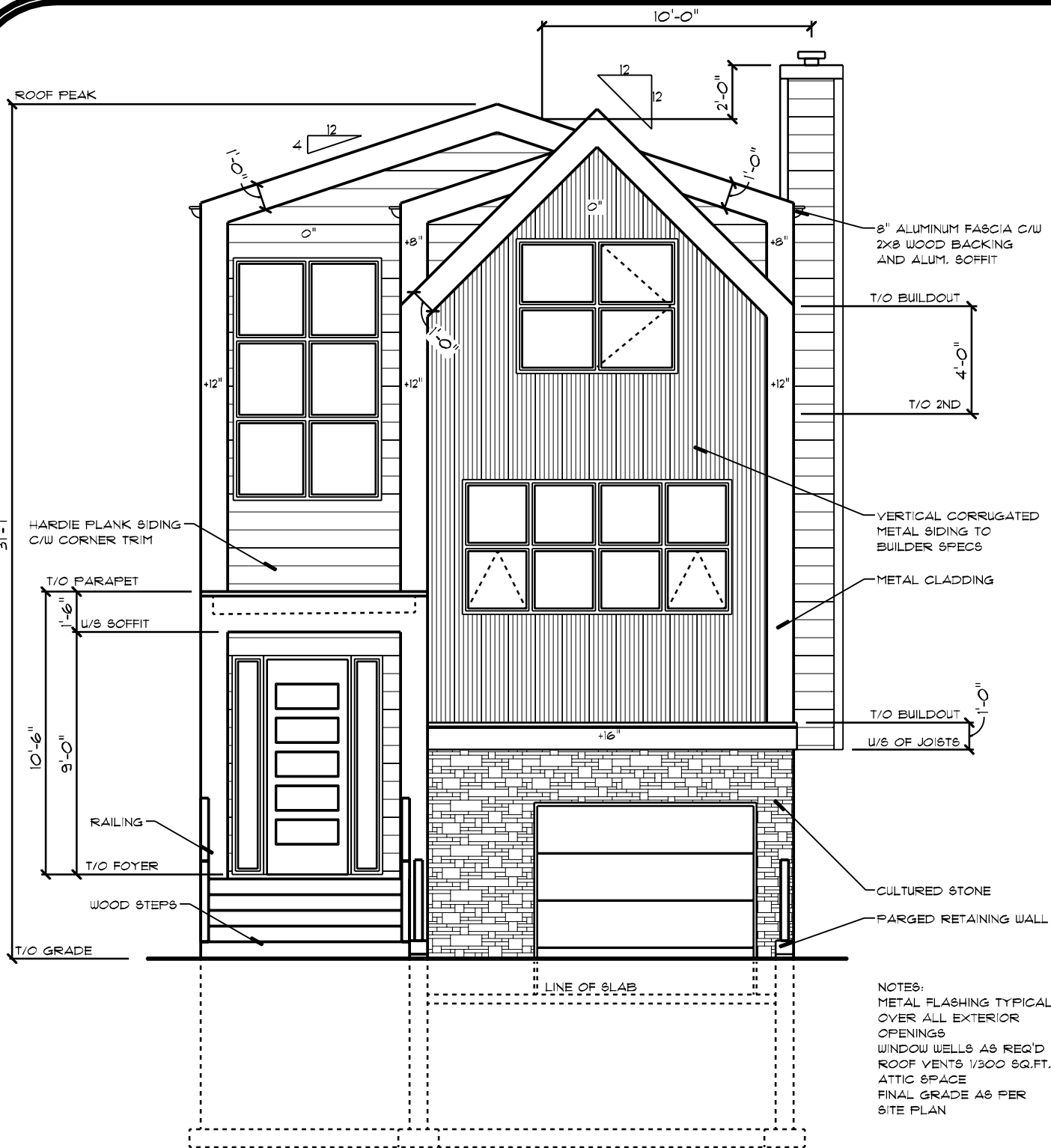
SALES CONTRACT AND BUILDERS SPECIFICATIONS TO TAKE PRECEDENCE OVER DRAWINGS.

FOUNDATION WALL AND FOOTING DESIGN BASED ON STANDARD SOIL CONDITIONS AS OUTLINED IN THE A.B.C. ANY VARIANCE IN SOIL CONDITIONS MAY REQUIRE THE FOUNDATION TO BE ENGINEERED. ANY ENGINEERING IS THE SOLE RESPONSIBILITY OF THE OWNER/ CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE SUBSTITUTED WITH AN ENGINEERED GRADE BEAM AND PILE SYSTEM ENGINEERED BY OTHERS AND IS THE RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY OF CLASSIC RESIDENTIAL DESIGN INC. REUSE WITHOUT PERMISSION IS STRICTLY PROHIBITED.

SHEET No. **1**
13



FRONT ELEVATION

SCALE: 3/16" TO 1'-0"

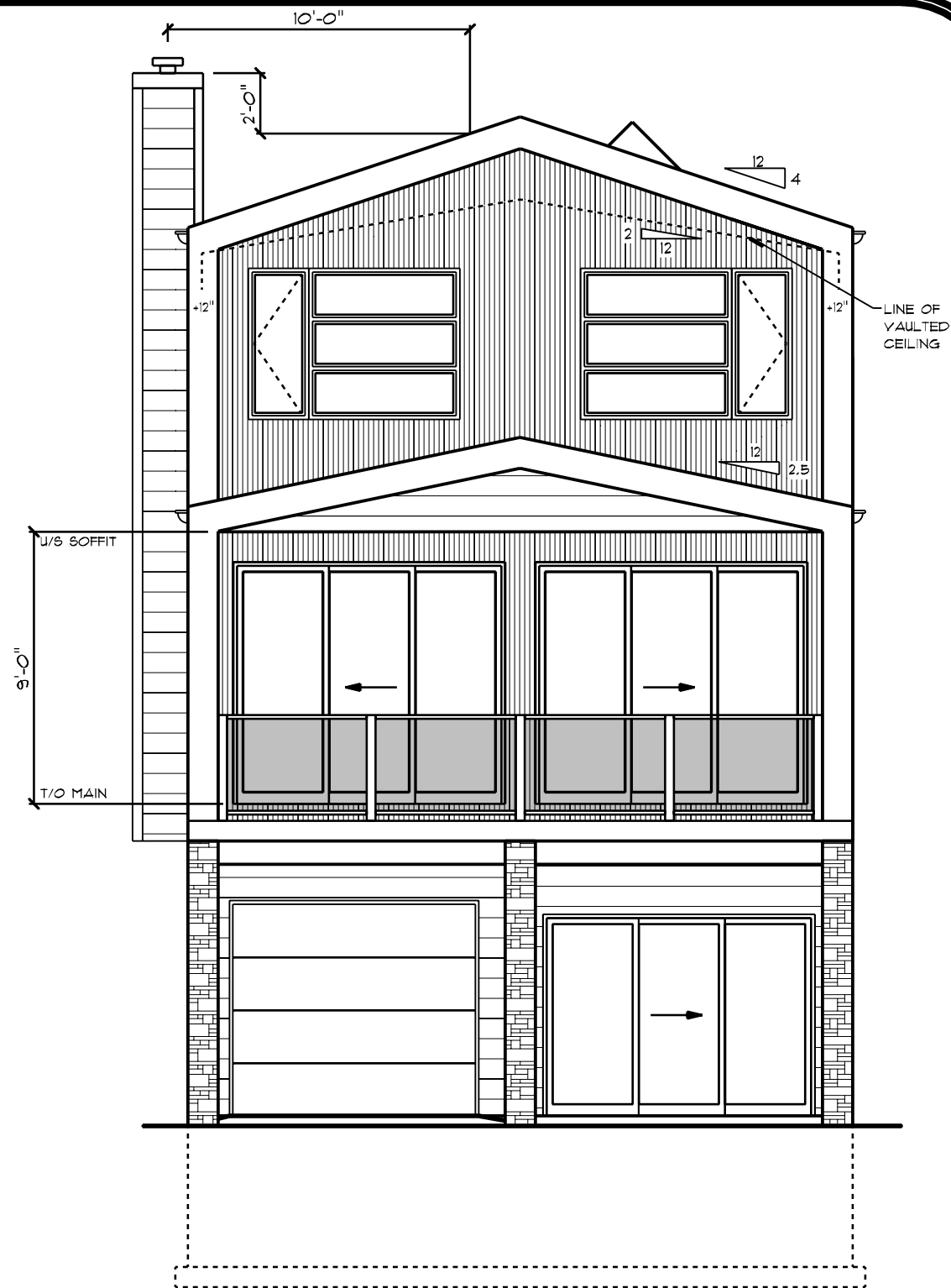
NOTE: CANTILEVERS WITHIN 1.2 M OF SIDE YARD MUST USE NON-COMBUSTIBLE CLADDING (IE. MASONRY OR STUCCO) OR IF COMBUSTIBLE CLADDING IS USED (IE. VINYL SIDING) IT SHALL HAVE 12.7 mm THICK EXTERIOR GRADE GYPSUM BOARD UNDER THE CLADDING AND HAVE A 45 MIN. FIRE RESISTANT RATING FOR WALL ASSEMBLY. ARTICLE 9.10.15.1 (1) IF CANTILEVERS IS MORE THAN 0.6 M ABOVE GRADE, THE UNDERSIDE OF THE CANTILEVER MUST BE PROTECTED IN THE SAME WAY AS SOFFITS (NOTED ABOVE)

NOTE: ANY SOFFIT PROJECTING INTO A 1.2 M SIDEYARD MUST HAVE NO OPENINGS AND BE PROTECTED WITH NONCOMBUSTABLE MATERIALS AS PER 3.2.3.6 (5B) A.B.C.

NOTE: GRADES ARE APPROXIMATE ONLY. FINAL GRADES AS PER SITE PLAN AND SITE CONDITIONS. RETAINING WALLS AS REQUIRED.

NOTE: TOP OF MAIN FLOOR WINDOWS TO BE AT 14" BELOW FINISHED CEILING. UNLESS OTHERWISE NOTED.

NOTES:
METAL FLASHING TYPICAL OVER ALL EXTERIOR OPENINGS
WINDOW WELLS AS REQ'D
ROOF VENTS 1/300 SQ.FT.
ATTIC SPACE
FINAL GRADE AS PER SITE PLAN



REAR ELEVATION

SCALE: 3/16" TO 1'-0"

LEGAL DESCRIPTION:
CABIN 58
LOT: 2A PLAN: 992-0340
SEC: 20 TWP: 54 RGE: 3 MERIDIAN: W5
SUBDIVISION: SUNSET POINT
IN: LAC ST. ANNE COUNTY, ALBERTA



BUILDER

CLIENT **FEIGEL CABIN**

MODEL **CUSTOM**

DATE	SEPT. 2023	SQUARE FOOTAGE
JOB #		MAN 878 SQ.FT. SECOND TB 80.FT. TOTAL 1653 SQ.FT.

DRAWN BY **BRAD/MACK**

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC REPRESENTATION ONLY. ACTUAL PRODUCTS AND MATERIALS MAY VARY FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS ONLY AND WILL VARY FROM MANUFACTURER TO MANUFACTURER.

SALES CONTRACT AND BUILDERS SPECIFICATIONS TO TAKE PRECEDENCE OVER DRAWINGS.

FOUNDATION WALL AND FOOTING DESIGN BASED ON STANDARD SOIL CONDITIONS AS OUTLINED IN THE A.B.C. ANY VARIANCE IN SOIL CONDITIONS MAY REQUIRE THE FOUNDATION TO BE ENGINEERED. ANY ENGINEERING IS THE SOLE RESPONSIBILITY OF THE OWNER/ CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE SUBSTITUTED WITH AN ENGINEERED GRADE BEAM AND PILE SYSTEM ENGINEERED BY OTHERS AND IS THE RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY OF CLASSIC RESIDENTIAL DESIGN INC. REUSE WITHOUT PERMISSION IS STRICTLY PROHIBITED.

SHEET **3**

No. **13**



RIGHT ELEVATION
SCALE: 3/16" TO 1'-0"

NOTE: CANTILEVERS WITHIN 1.2 M OF SIDE YARD MUST USE NON-COMBUSTIBLE CLADDING (IE. MASONRY OR STUCCO) OR IF COMBUSTIBLE CLADDING IS USED (IE. VINYL SIDING) IT SHALL HAVE 12.7 mm THICK EXTERIOR GRADE GYPSUM BOARD UNDER THE CLADDING AND HAVE A 45 MIN. FIRE RESISTANT RATING FOR WALL ASSEMBLY. ARTICLE 9.10.15.7 (1) IF CANTILEVERS IS MORE THAN 0.6 M ABOVE GRADE, THE UNDERSIDE OF THE CANTILEVER MUST BE PROTECTED IN THE SAME WAY AS SOFFITS (NOTED ABOVE)

NOTE: ANY SOFFIT PROJECTING INTO A 1.2 M SIDEYARD MUST HAVE NO OPENINGS AND BE PROTECTED WITH NONCOMBUSTABLE MATERIALS AS PER 3.2.3.6 (5B) A.B.C.

NOTE: GRADES ARE APPROXIMATE ONLY. FINAL GRADES AS PER SITE PLAN AND SITE CONDITIONS. RETAINING WALLS AS REQUIRED.

NOTE: TOP OF MAIN FLOOR WINDOWS TO BE AT 14" BELOW FINISHED CEILING, UNLESS OTHERWISE NOTED.

LEGAL DESCRIPTION:
CABIN 58
LOT: 2A PLAN: 992-0340
SEC: 20 TWP: 54 RGE: 3 MERIDIAN: W5
SUBDIVISION: SUNSET POINT
IN: LAC ST. ANNE COUNTY, ALBERTA



COPYRIGHT
CLASSIC RESIDENTIAL
DESIGN INC.
ALL RIGHTS RESERVED

BUILDER

CLIENT **FEIGEL
CABIN**

MODEL **CUSTOM**

DATE **SEPT. 2023**

SQUARE
FOOTAGE
JOB # **MAN 878 SQ.FT.
SECOND TIE SQ.FT.
TOTAL 1653 SQ.FT.**

DRAWN BY **BRAD/MACK**

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC
REPRESENTATION ONLY. ACTUAL
PRODUCTS AND MATERIALS MAY VARY
FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS
ONLY AND WILL VARY FROM
MANUFACTURER TO MANUFACTURER.

SALES CONTRACT AND BUILDERS
SPECIFICATIONS TO TAKE
PRECEDENCE OVER DRAWINGS.

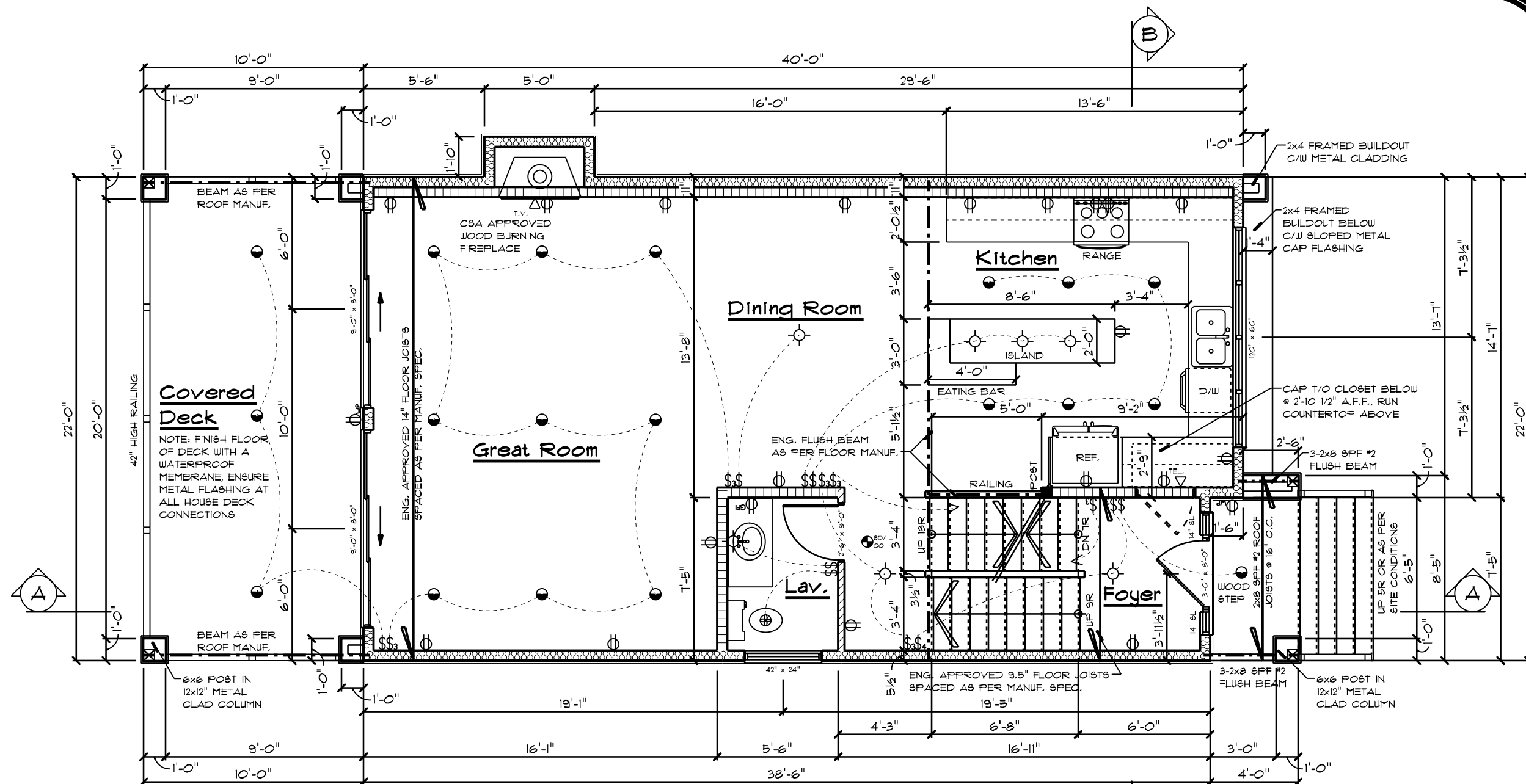
FOUNDATION WALL AND FOOTING
DESIGN BASED ON STANDARD
SOIL CONDITIONS AS OUTLINED IN
THE A.B.C. ANY VARIANCE IN SOIL
CONDITIONS MAY REQUIRE THE
FOUNDATION TO BE ENGINEERED.
ANY ENGINEERING IS THE SOLE
RESPONSIBILITY OF THE OWNER/
CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE
SUBSTITUTED WITH AN ENGINEERED
GRADE BEAM AND PILE SYSTEM
ENGINEERED BY OTHERS AND IS THE
RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY
OF CLASSIC RESIDENTIAL DESIGN INC.
REUSE WITHOUT PERMISSION IS STRICTLY
PROHIBITED.

SHEET
No.

6
13



MAIN FLOOR PLAN 878 SQ.FT. 10'-0" MAIN FLOOR

SCALE: 3/16" TO 1'-0"

ELECTRICAL SYMBOL LEGEND

	LIGHT		VAC. VACUUM OUTLET
	FULL CHAIN P.C. LIGHT		EXHAUST FAN
	RECESSED POT LIGHT		SMOKE/CO DETECTOR
	SWITCH		TELEPHONE
	3-WAY SWITCH		TELEVISION
	RECEPTACLE		ELECTRICAL PANEL
	220 VOLT RECEPTACLE		TRACK LIGHT
	G.F.I. GROUND FAULT INTERRUPT		CEILING FAN
	W.P.P. WEATHER- PROOF		

WALL LEGEND

	2x4 INTERIOR WALL
	2x4 INT. STUBWALL
	2x6 INTERIOR WALL
	2x6 EXTERIOR WALL
	8" PARTY WALL
	2x8 INTERIOR WALL

H.R.V. REQUIRED

NOTE: CANTILEVERS WITHIN 1.2 M OF SIDE YARD MUST
USE NON-COMBUSTIBLE CLADDING (IE. MASONRY OR
STUCCO) OR IF COMBUSTIBLE CLADDING IS USED
(IE. VINYL SIDING) IT SHALL HAVE 12.1 mm THICK
EXTERIOR GRADE GYPSUM BOARD UNDER THE
CLADDING AND HAVE A 45 MIN. FIRE RESISTANT
RATING FOR WALL ASSEMBLY. ARTICLE 9.10.15.1 (1)
IF CANTILEVERS IS MORE THAN 0.6 M ABOVE GRADE,
THE UNDERSIDE OF THE CANTILEVER MUST BE PROTECTED
IN THE SAME WAY AS SOFFITS (NOTED ABOVE)

NOTE: ANY SOFFIT PROJECTING
INTO A 1.2 M SIDEYARD MUST
HAVE NO OPENINGS AND BE
PROTECTED WITH NONCOMBUSTABLE
MATERIALS AS PER 3.2.3.6 (5B) A.B.C.

NOTE: GRADES ARE APPROXIMATE ONLY.
FINAL GRADES AS PER SITE PLAN AND
SITE CONDITIONS. RETAINING WALLS AS
REQUIRED.

NOTE: TOP OF MAIN FLOOR WINDOWS
TO BE AT 14" BELOW FINISHED CEILING.
UNLESS OTHERWISE NOTED.



COPYRIGHT
CLASSIC RESIDENTIAL
DESIGN INC.
ALL RIGHTS RESERVED

BUILDER

CLIENT
**FEIGEL
CABIN**

MODEL
CUSTOM

DATE
SEPT. 2023

FOOTAGE

JOB #

MAIN

SECOND

TOTAL

DRAWN BY
BRAD/MACK

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC
REPRESENTATION ONLY. ACTUAL
PRODUCTS AND MATERIALS MAY VARY
FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS
ONLY AND WILL VARY FROM
MANUFACTURER TO MANUFACTURER.

SALES CONTRACT AND BUILDERS
SPECIFICATIONS TO TAKE
PRECEDENCE OVER DRAWINGS.

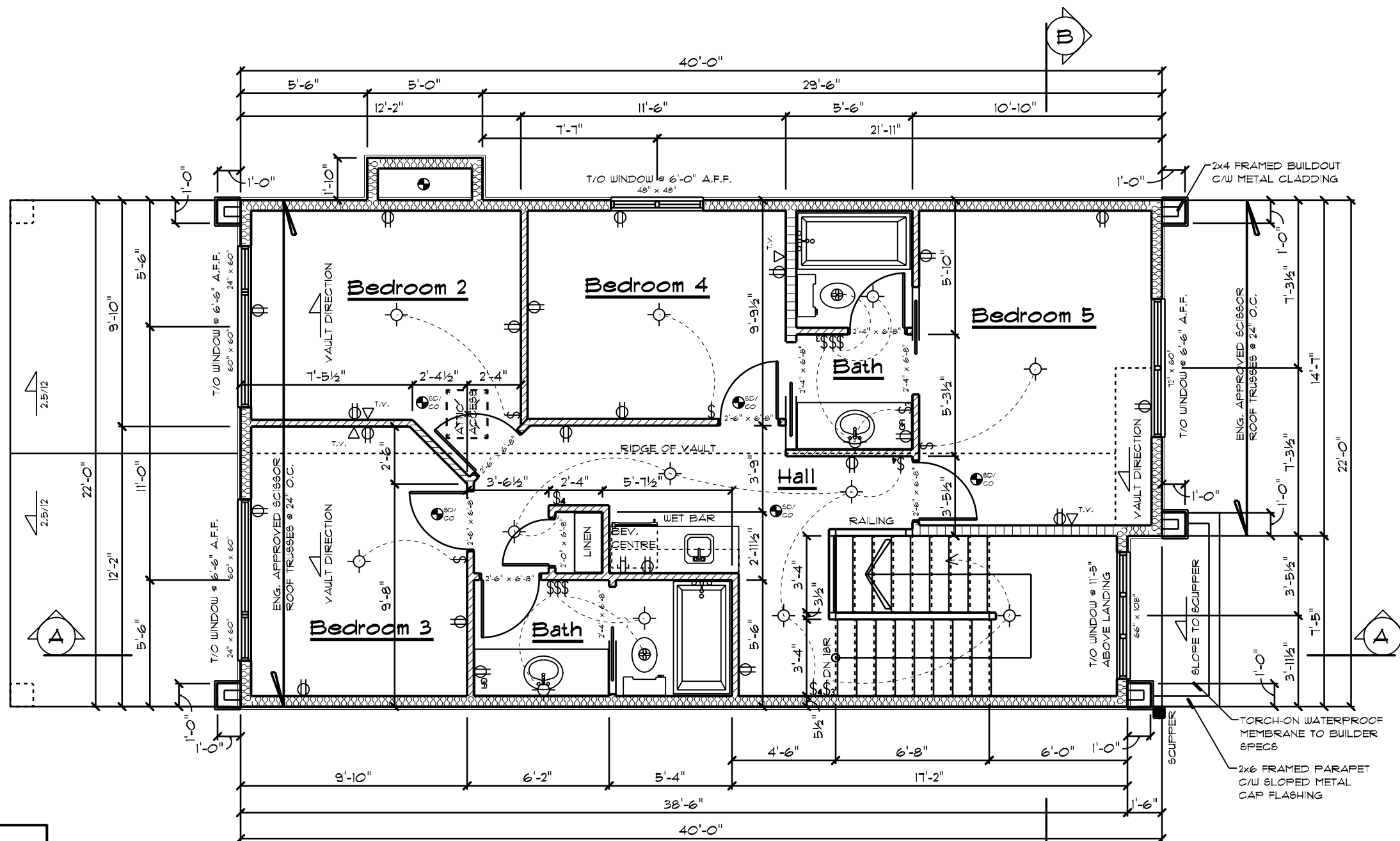
FOUNDATION WALL AND FOOTING
DESIGN BASED ON STANDARD
SOIL CONDITIONS AS OUTLINED IN
THE A.B.C. ANY VARIANCE IN SOIL
CONDITIONS MAY REQUIRE THE
FOUNDATION TO BE ENGINEERED.
ANY ENGINEERING IS THE SOLE
RESPONSIBILITY OF THE OWNER/
CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE
SUBSTITUTED WITH AN ENGINEERED
GRADE BEAM AND PILE SYSTEM
ENGINEERED BY OTHERS AND IS THE
RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY
OF CLASSIC RESIDENTIAL DESIGN INC.
REUSE WITHOUT PERMISSION IS STRICTLY
PROHIBITED.

SHEET
No.

7
13



SECOND FLOOR PLAN 775 SQ.FT.

SCALE: 3/16" TO 1'-0"

7'-0" SECOND FLOOR
W/ VAULTED CEILINGS

ELECTRICAL SYMBOL LEGEND			
	LIGHT		VAC. VACUUM OUTLET
	FULL CHAIN P.C. LIGHT		EXHAUST FAN
	RECESSED POT LIGHT		SMOKE/CO DETECTOR
	SWITCH		TELEPHONE
	3-WAY SWITCH		TELEVISION
	RECEPTACLE		ELECTRICAL PANEL
	220 VOLT RECEPTACLE		TRACK LIGHT
	G.F.I. GROUND FAULT INTERRUPT		CEILING FAN
	W.P.F. WEATHER-PROOF		

WALL LEGEND	
	2X4 INTERIOR WALL
	2X4 INT. STUB WALL
	2X6 INTERIOR WALL
	2X6 EXTERIOR WALL
	8" PARTY WALL
	2X8 INTERIOR WALL

H.R.V. REQUIRED

NOTE: CANTILEVERS WITHIN 1.2 M OF SIDE YARD MUST USE NON-COMBUSTIBLE CLADDING (IE. MASONRY OR STUCCO) OR IF COMBUSTIBLE CLADDING IS USED (IE. VINYL SIDING) IT SHALL HAVE 12.1 mm THICK EXTERIOR GRADE GYPSUM BOARD UNDER THE CLADDING AND HAVE A 45 MIN. FIRE RESISTANT RATING FOR WALL ASSEMBLY, ARTICLE 9.10.15.1 (1) IF CANTILEVERS IS MORE THAN 0.6 M ABOVE GRADE, THE UNDERSIDE OF THE CANTILEVER MUST BE PROTECTED IN THE SAME WAY AS SOFFITS (NOTED ABOVE)

NOTE: ANY SOFFIT PROJECTING INTO A 1.2 M SIDEYARD MUST HAVE NO OPENINGS AND BE PROTECTED WITH NONCOMBUSTABLE MATERIALS AS PER 3.2.3.6 (5B) A.B.C.

NOTE: GRADES ARE APPROXIMATE ONLY. FINAL GRADES AS PER SITE PLAN AND SITE CONDITIONS. RETAINING WALLS AS REQUIRED.

TORCH-ON WATERPROOF MEMBRANE TO BUILDER SPECS
2x6 FRAMED PARAPET C/W SLOPED METAL CAP FLASHING



COPYRIGHT
CLASSIC RESIDENTIAL
DESIGN INC.
ALL RIGHTS RESERVED

BUILDER

CLIENT **FEIGEL
CABIN**

MODEL **CUSTOM**

DATE **SEPT. 2023**

JOB #

SQUARE
FOOTAGE
MAIN 878 SQ.FT.
SECOND 175 SQ.FT.
TOTAL 1053 SQ.FT.

DRAWN BY **BRAD/MACK**

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC REPRESENTATION ONLY. ACTUAL PRODUCTS AND MATERIALS MAY VARY FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS ONLY AND WILL VARY FROM MANUFACTURER TO MANUFACTURER.

SALES CONTRACT AND BUILDERS SPECIFICATIONS TO TAKE PRECEDENCE OVER DRAWINGS.

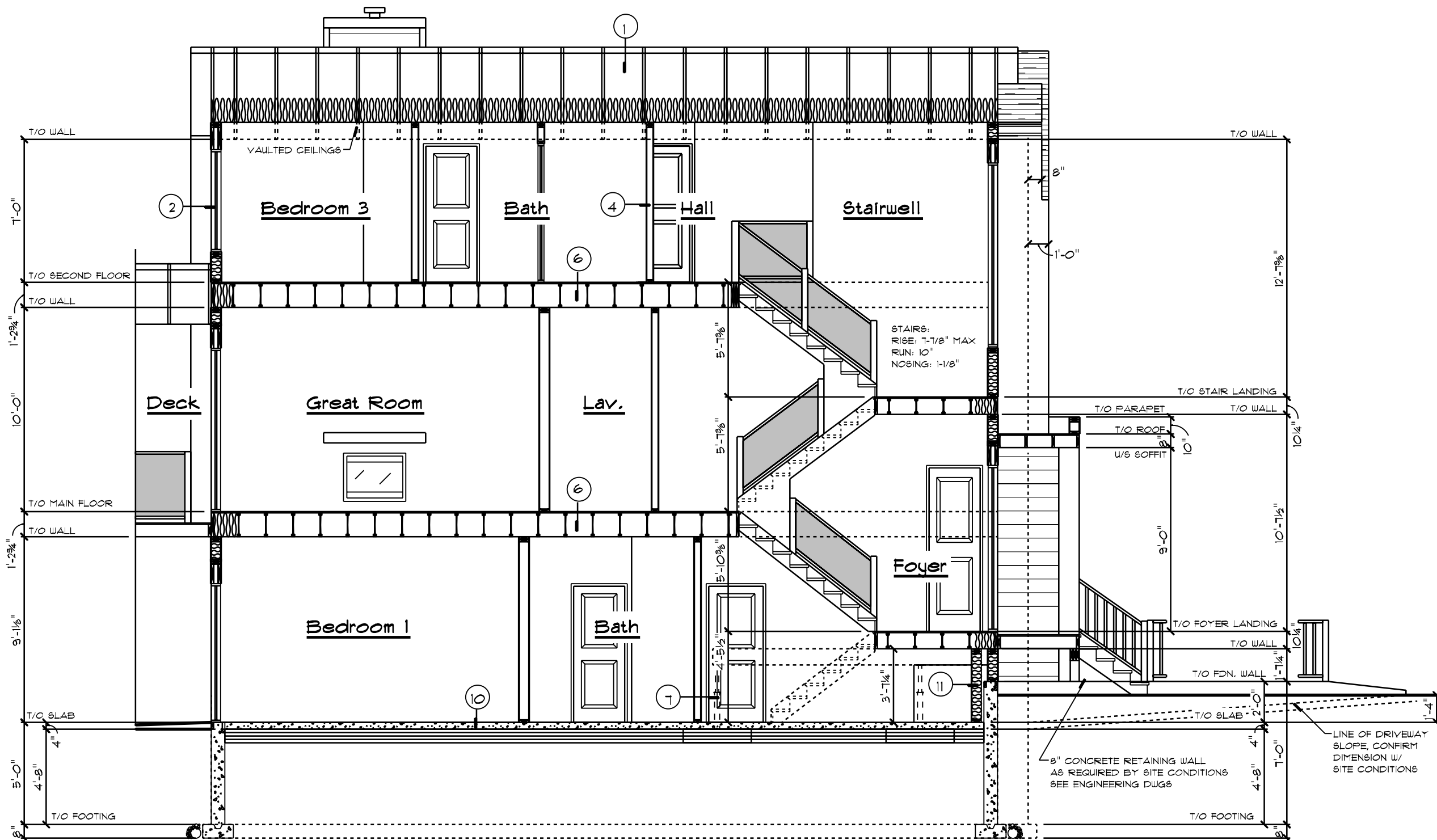
FOUNDATION WALL AND FOOTING DESIGN BASED ON STANDARD SOIL CONDITIONS AS OUTLINED IN THE A.B.C. ANY VARIANCE IN SOIL CONDITIONS MAY REQUIRE THE FOUNDATION TO BE ENGINEERED. ANY ENGINEERING IS THE SOLE RESPONSIBILITY OF THE OWNER/ CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE SUBSTITUTED WITH AN ENGINEERED GRADE BEAM AND PILE SYSTEM ENGINEERED BY OTHERS AND IS THE RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY OF CLASSIC RESIDENTIAL DESIGN INC. REUSE WITHOUT PERMISSION IS STRICTLY PROHIBITED.

SHEET
No.

8
13



BUILDING SECTION A-A

SCALE: 3/16" TO 1'-0"

NOTE: GRADES ARE APPROXIMATE ONLY. FINAL GRADES AS PER SITE PLAN AND SITE CONDITIONS. RETAINING WALLS AS REQUIRED.

NOTE: FOR ALL LATERAL AND STANDARD REINFORCING INFORMATION AND DETAILS PLEASE SEE ENGINEERS DRAWINGS.

NOTE: ANY ENGINEERING IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

BUILDER

CLIENT **FEIGEL
CABIN**

MODEL **CUSTOM**

DATE **SEPT. 2023**

SQUARE
FOOTAGE

JOB #

MAN 818 SQ. FT.
SECOND FLY SQ. FT.
TOTAL: 1633 SQ. FT.

DRAWN BY **BRAD/MACK**

REVISIONS

DISCLAIMERS

WORKING DRAWINGS ARE A GRAPHIC
REPRESENTATION ONLY. ACTUAL
PRODUCTS AND MATERIALS MAY VARY
FROM DEPICTION ON DRAWINGS.

WINDOW SIZES ARE APPROXIMATIONS
ONLY AND WILL VARY FROM
MANUFACTURER TO MANUFACTURER.

SALES CONTRACT AND BUILDER'S
SPECIFICATIONS TO TAKE
PRECEDENCE OVER DRAWINGS.

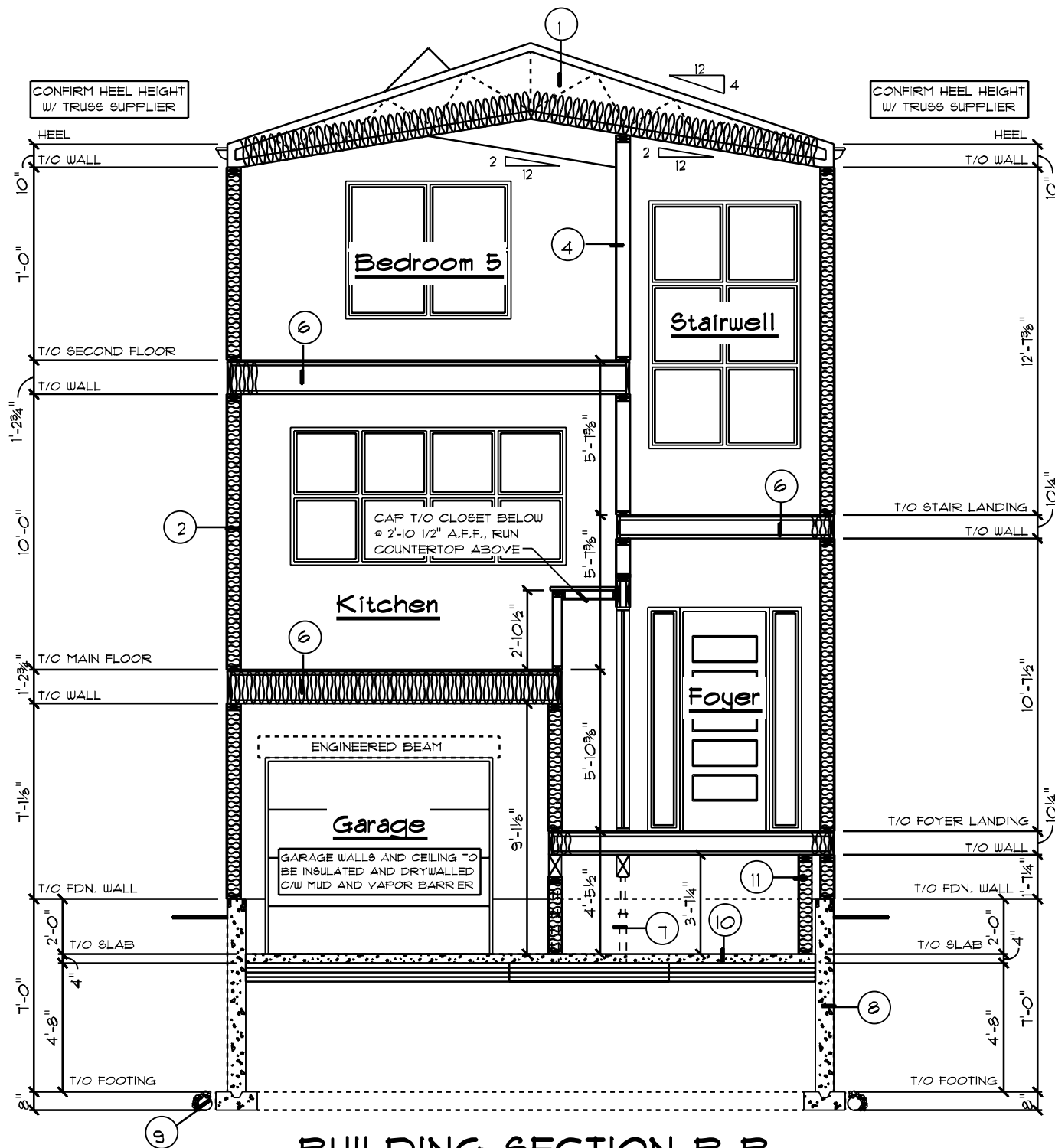
FOUNDATION WALL AND FOOTING
DESIGN BASED ON STANDARD
SOIL CONDITIONS AS OUTLINED IN
THE A.B.C. ANY VARIANCE IN SOIL
CONDITIONS MAY REQUIRE THE
FOUNDATION TO BE ENGINEERED.
ANY ENGINEERING IS THE SOLE
RESPONSIBILITY OF THE OWNER/
CONTRACTOR.

GARAGE FOUNDATION WALL MAY BE
SUBSTITUTED WITH AN ENGINEERED
GRADE BEAM AND PILE SYSTEM
ENGINEERED BY OTHERS AND IS THE
RESPONSIBILITY OF THE OWNER

ALL DRAWINGS ARE THE PROPERTY
OF CLASSIC RESIDENTIAL DESIGN INC.
REUSE WITHOUT PERMISSION IS STRICTLY
PROHIBITED.

SHEET
No.

9
13



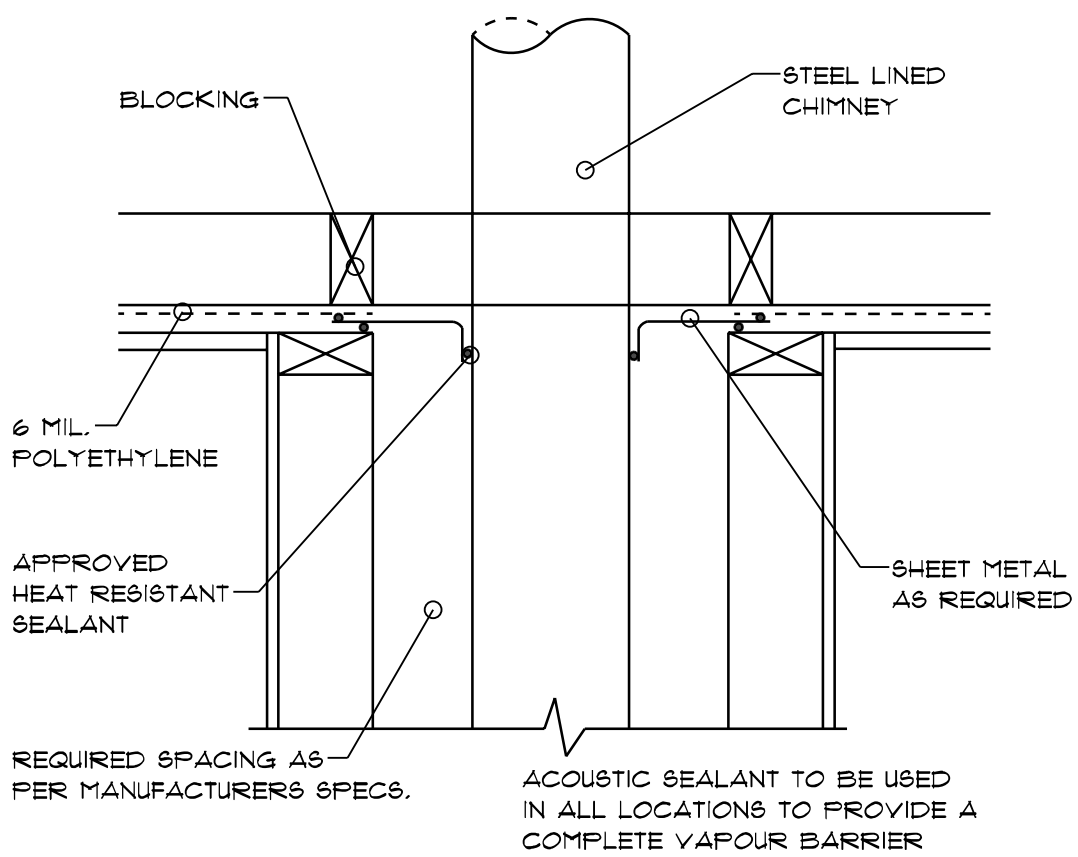
BUILDING SECTION B-B

SCALE: 3/16" TO 1'-0"

NOTE: GRADES ARE APPROXIMATE ONLY.
FINAL GRADES AS PER SITE PLAN AND
SITE CONDITIONS. RETAINING WALLS AS
REQUIRED.

NOTE: FOR ALL LATERAL AND STANDARD
REINFORCING INFORMATION AND DETAILS
PLEASE SEE ENGINEER'S DRAWINGS.

NOTE: ANY ENGINEERING IS THE SOLE
RESPONSIBILITY OF THE CONTRACTOR.



CHIMNEY PENETRATION DETAIL

NOT TO SCALE



Tel 780-924-3533
Fax 780-924-3327
www.sunsetpointcamp.ca

5201 Sunset Drive
Sunset Point, Alberta
T0E 0A0

November 27, 2023

Attention: David & Trish Feigel
Kolton Feigel

Reference: Cabin Drawings for 58
Enclosed Drawings

Dear David, Trish & Kolton,

This communication is being sent on behalf of Sunset Point Christian Camp as a formal notice of approval of the enclosed drawing submitted to us, along with the demolition of the existing cabin 58. The drawings submitted comply with the guidelines, and we look forward to having you as a part of the community.

Please proceed to the next steps in sending the drawings to Summer Village of Sunset Point to obtain the required permits to build on lot 58 inside the Sunset Point Christian Camp Property at 5101 Sunset Drive, Sunset Point, Alberta T0E0A0. From my understanding, they meet in the first part of December and must have them submitted at least 48 hours before their council meeting. Please note that when you receive the required permits and documentation from The Village of Sunset Point, please ensure that we have a copy of all documents and permits to be placed in our file for compliance and historical record keeping.

If you have any questions or concerns, please feel free to contact the undersigned.

CC: Karen Bradbury – Camp Administrator
Cindy Tonn- Board Member and Chair of Operations Committee

Kindest Regards

A handwritten signature in black ink, appearing to read "Mark Evans", is written over a large, stylized, light blue circular graphic element.

Mark Evans
Camp Director
Office: 780-924-3533
Email: mark@sunsetpointcamp.ca



Sunset Point Christian Camp Foundation
Box 297, Alberta Beach, T0E 0A0

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4010 Residential Taxes	491,603.55	488,222.00	3,381.55	100.69 %
4020 Minimum Tax	24,867.39	31,166.00	-6,298.61	79.79 %
4030 Linear Taxes		1,800.00	-1,800.00	
4040 Municipal Utility Tax		88,300.00	-88,300.00	
4050 ASFF Levy	197,220.97	185,000.00	12,220.97	106.61 %
4060 Lac Ste Anne Levy	16,645.83	16,621.00	24.83	100.15 %
4100 Penalties on Taxes	112,797.87	9,000.00	103,797.87	1,253.31 %
4200 Tax Certificates	400.01	1,100.00	-699.99	36.36 %
4210 Franchise Fee Revenue	20,735.96	16,000.00	4,735.96	129.60 %
4215 Development Permit Revenue	3,185.00	5,700.00	-2,515.00	55.88 %
4220 Other revenue	21,263.63		21,263.63	
4225 Boat Hoist Revneue		100.00	-100.00	
4230 Emergency Response Payments		100.00	-100.00	
4300 MSI Operating	15,580.00	8,694.00	6,886.00	179.20 %
4305 MSI Captial Grant		117,811.00	-117,811.00	
4315 FGTG Grant		15,127.00	-15,127.00	
4320 FCSS Grant	3,509.00	7,018.00	-3,509.00	50.00 %
4400 Building rent	10,800.00	4,350.00	6,450.00	248.28 %
4500 Sewer Fees	87,400.00		87,400.00	
4599 ACP Grant Revenue		100,000.00	-100,000.00	
4600 Interest earned	20,546.02		20,546.02	
4630 fines	2,053.50	600.00	1,453.50	342.25 %
Total Income	\$1,028,608.73	\$1,096,709.00	\$ -68,100.27	93.79 %
GROSS PROFIT	\$1,028,608.73	\$1,096,709.00	\$ -68,100.27	93.79 %
Expenses				
5001 Administration Expenses				
5005 Insurance - Liability & Crime	4,958.14	5,000.00	-41.86	99.16 %
5010 Memberships	8,557.99	6,800.00	1,757.99	125.85 %
5011 Legal and professional fees	31,520.30	15,000.00	16,520.30	210.14 %
5012 Meeting Expenses	183.93	1,500.00	-1,316.07	12.26 %
5015 Advertising & Promotion	380.00	3,500.00	-3,120.00	10.86 %
5020 Bank charges	914.13	500.00	414.13	182.83 %
5025 Contracted Assessment	23,973.59	8,500.00	15,473.59	282.04 %
5030 Adminsitrative contracted	50,853.20	50,000.00	853.20	101.71 %
5045 Tax recovery Fees	733.50	1,500.00	-766.50	48.90 %
5050 Admin mileage	925.59	3,000.00	-2,074.41	30.85 %
5055 Administration Conference/Training		1,800.00	-1,800.00	
5065 Office expenses	6,532.67	7,000.00	-467.33	93.32 %
5068 Software	1,605.29		1,605.29	
5070 Telecommuication	3,026.12	2,500.00	526.12	121.04 %
5075 Development Officer	2,500.02	5,000.00	-2,499.98	50.00 %
5085 CPP Employer	2,248.19	1,713.00	535.19	131.24 %
5090 WCB	833.15	570.00	263.15	146.17 %
5095 EI Employer		5.00	-5.00	
5096 Civic Grants	1,850.00	2,300.00	-450.00	80.43 %
5098 Contracted Services	845.00	7,000.00	-6,155.00	12.07 %

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5099 Special Project Assessment Services	15,000.00	25,000.00	-10,000.00	60.00 %
Total 5001 Administration Expenses	157,440.81	148,188.00	9,252.81	106.24 %
5097 Building Repairs	4,975.00		4,975.00	
5100 Community and Protective Services				
5125 Bylaw Enforcement	25,807.00	25,807.00	0.00	100.00 %
5130 Fire Service	42,509.87	34,352.26	8,157.61	123.75 %
5140 Provincial RCMP Cost	10,333.00	14,776.00	-4,443.00	69.93 %
5150 Fire Response Payments	617.94	100.00	517.94	617.94 %
5160 Emergency Management Expenses	5,750.28	12,500.00	-6,749.72	46.00 %
Total 5100 Community and Protective Services	85,018.09	87,535.26	-2,517.17	97.12 %
5200 Council Expenses				
5210 Councillor Conference/Training	1,208.63	7,000.00	-5,791.37	17.27 %
5220 Councillor Contingency/Expenses	3,205.60	5,500.00	-2,294.40	58.28 %
5230 Councillor Honorarium	17,116.79	15,000.00	2,116.79	114.11 %
5240 Councillor Mileage	1,354.77	1,700.00	-345.23	79.69 %
Total 5200 Council Expenses	22,885.79	29,200.00	-6,314.21	78.38 %
5300 Parks and Recreation Expenses				
5304 Seasonal Worker	33,654.17	40,385.00	-6,730.83	83.33 %
5310 Library	5,118.33	6,580.32	-1,461.99	77.78 %
5330 Weed Inspector		550.00	-550.00	
5340 Misc Park Expenses		1,500.00	-1,500.00	
5350 Portable Toilets	2,700.00	6,000.00	-3,300.00	45.00 %
5365 Recreation Contributions		1,000.00	-1,000.00	
5375 FCSS Expenses	8,773.00	8,773.00	0.00	100.00 %
Total 5300 Parks and Recreation Expenses	50,245.50	64,788.32	-14,542.82	77.55 %
5400 Public Works				
5410 Garbage Collection	29,694.41	32,000.00	-2,305.59	92.80 %
5420 Snow Removal	10,609.44	22,000.00	-11,390.56	48.22 %
5430 Landfill	4,153.19	5,000.00	-846.81	83.06 %
5450 Street Signs	1,617.41	1,000.00	617.41	161.74 %
5460 Road Maintenance				
5461 Culvert Replacement		10,500.00	-10,500.00	
5462 Road Repairs		12,500.00	-12,500.00	
Total 5460 Road Maintenance		23,000.00	-23,000.00	
5470 Street lights	16,429.71	19,000.00	-2,570.29	86.47 %
5475 Building Utility Expenses	514.30		514.30	
Total 5400 Public Works	63,018.46	102,000.00	-38,981.54	61.78 %
5500 Utilities	954.36		954.36	
5510 Lagoon Debenture		31,848.00	-31,848.00	
5520 Trivillage Revitalization	82,563.00	88,200.00	-5,637.00	93.61 %
Total 5500 Utilities	83,517.36	120,048.00	-36,530.64	69.57 %
5600 WILD Utility				
5610 Wild Operating	1,950.79	2,500.00	-549.21	78.03 %
5620 Wild Debenture	10,318.50	8,500.00	1,818.50	121.39 %
Total 5600 WILD Utility	12,269.29	11,000.00	1,269.29	111.54 %

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5700 Government transfers				
5710 MSI Capital Plans	20,952.48		20,952.48	
5720 Federal Gas Tax Storm Water Project	1,176.28	15,127.00	-13,950.72	7.78 %
5740 MSI Operating Expenses	1,657.14	68,100.00	-66,442.86	2.43 %
Total 5700 Government transfers	23,785.90	83,227.00	-59,441.10	28.58 %
Total Expenses	\$503,156.20	\$645,986.58	\$ -142,830.38	77.89 %
NET OPERATING INCOME	\$525,452.53	\$450,722.42	\$74,730.11	116.58 %
Other Expenses				
5910 ASFF Requisition	134,329.81	185,048.58	-50,718.77	72.59 %
5920 Las Ste Anne Requisition	16,621.34	16,621.34	0.00	100.00 %
5999 ACP Grant	111,516.58	100,000.00	11,516.58	111.52 %
Total Other Expenses	\$262,467.73	\$301,669.92	\$ -39,202.19	87.00 %
NET OTHER INCOME	\$ -262,467.73	\$ -301,669.92	\$39,202.19	87.00 %
NET INCOME	\$262,984.80	\$149,052.50	\$113,932.30	176.44 %

7.0 New Business

8.0 Committee Reports
A. Councillor Reports

Recommendation:

That Council accepts the Committee Reports for information.

Background.

FIRE RESCUE INTERNATIONAL

**A NON PROFIT ORGANIZATION
OPERATING AS:**

ONOWAY REGIONAL FIRE SERVICES

2023 FIRST 6 MONTHS presentation
January 1, 2023 – JUNE 30, 2023





CALLS

JANUARY 1, 2023 – JUNE 30, 2023

143 CALLS



MEDICAL ASSIST:
87



MOTOR VEHICLE
COLLISIONS:
18



ALARMS:
5



STRUCTURE FIRE:
3



VEHICLE FIRE:
3



WILDLAND FIRE:
18



ELECTRICAL HAZZARD:
1



SMOKE
INVESTIGATION:
2



WATER RESCUE:
2



HAZMAT:
4

Calls by Municipality (YTD)	#	%
ON - Onoway	54	38%
AB - Alberta Beach	31	22%
SP - Sunset Point	10	7%
VQ - Val Quentin	3	2%
SS - Silversands	1	1%
SV - Southview	1	1%
NP - Nakamun Park	1	1%
YS - Yellowstone	3	2%
RH - Ross Haven	0	0%
CI – Castle Island	0	0%
LSAC - Lac Ste. Anne County	35	24%
Other Deployments	4	3%
Total	143	100%

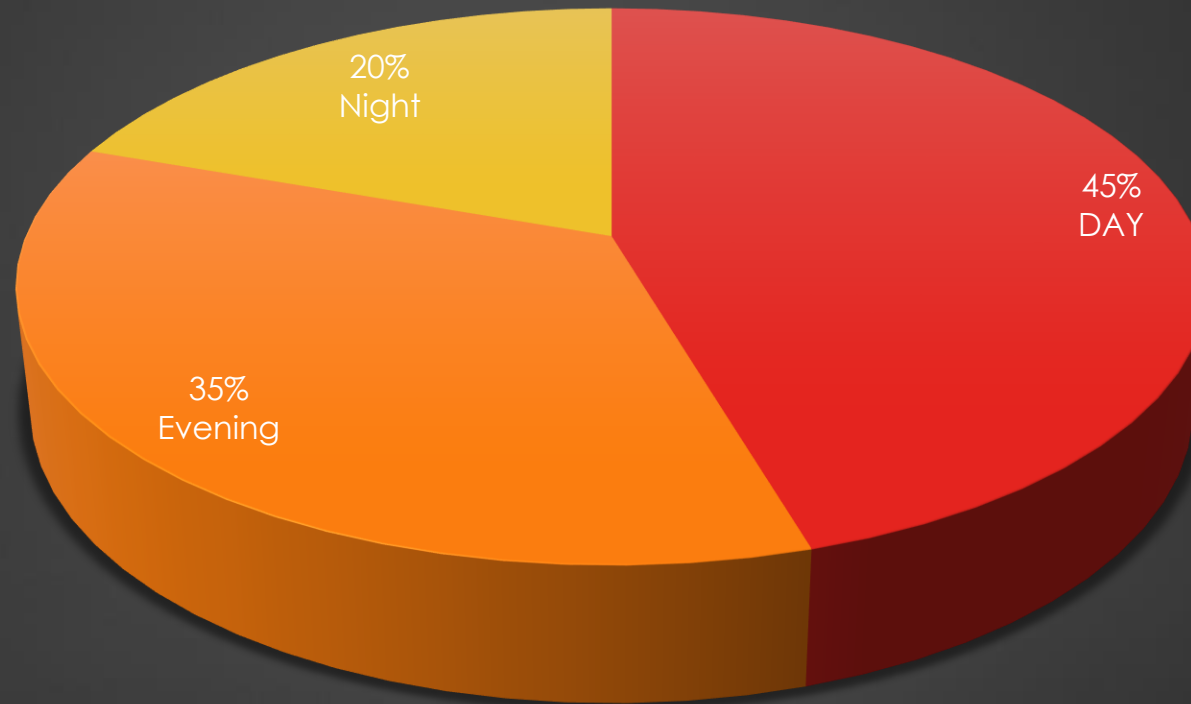
CALLS BY MUNICIPALITY

Calls by Time of Day (YTD)	#	%
Day 0800-1600	65	45%
Eve 1600-2400	50	35%
Night 2400-0800	28	20%
Total:	143	100%

CALLS BY TIME OF DAY

AVERAGE TIME OF DAY CALLS OCCUR

2023 First 6 Months Calls by Time of Day



■ Daytime ■ Evening ■ Night Time ■

Day: 0800-1600

Evening: 1600-2400

Night: 2400-0800

Calls by Type (YTD)		#	%
Medical		87	61%
MVC		18	13%
Vehicle Fire		3	2%
Structure Fire		3	2%
Outside Fire		18	13%
Residential Alarm		5	3%
Commercial Alarm		0	0%
Electrical Hazard		1	1%
HAZMAT		4	3%
Citizen Assist		0	0%
Smoke Investigation		2	1%
Water Rescue		2	1%
Total:		143	100%

CALLS BY TYPE

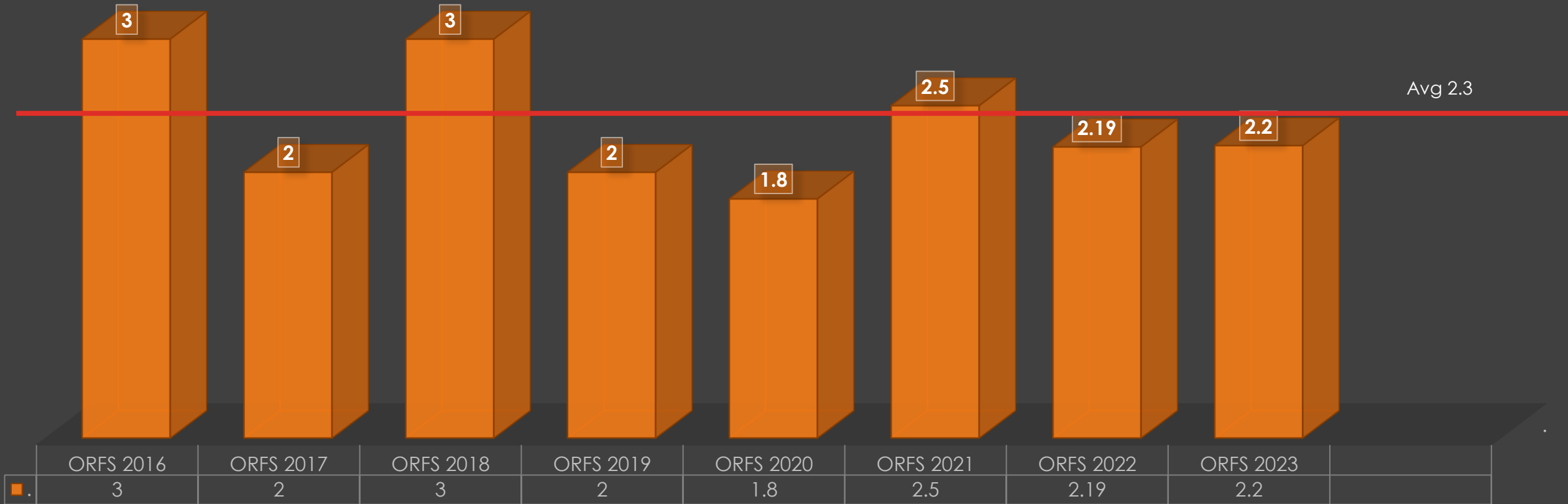


AVERAGE CHUTE TIME

Time of dispatch to time first unit leaves
station (FIRST 6 MONTHS OF 2023)

2.2 MINUTES

CHUTE TIMES FROM 2016 TO NOW



Chute times by year

AVERAGE RESPONSE TIME



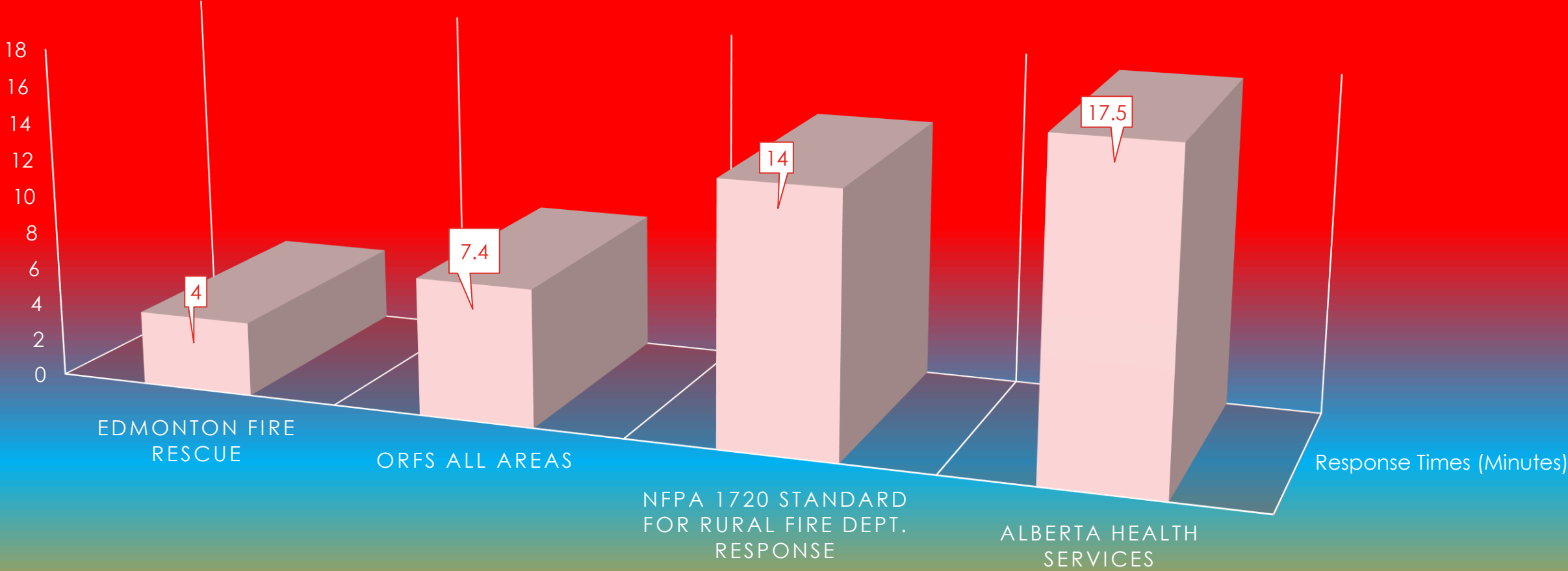
Time of dispatch to time first unit on scene
for all areas

(FIRST 6 MONTHS OF 2023)

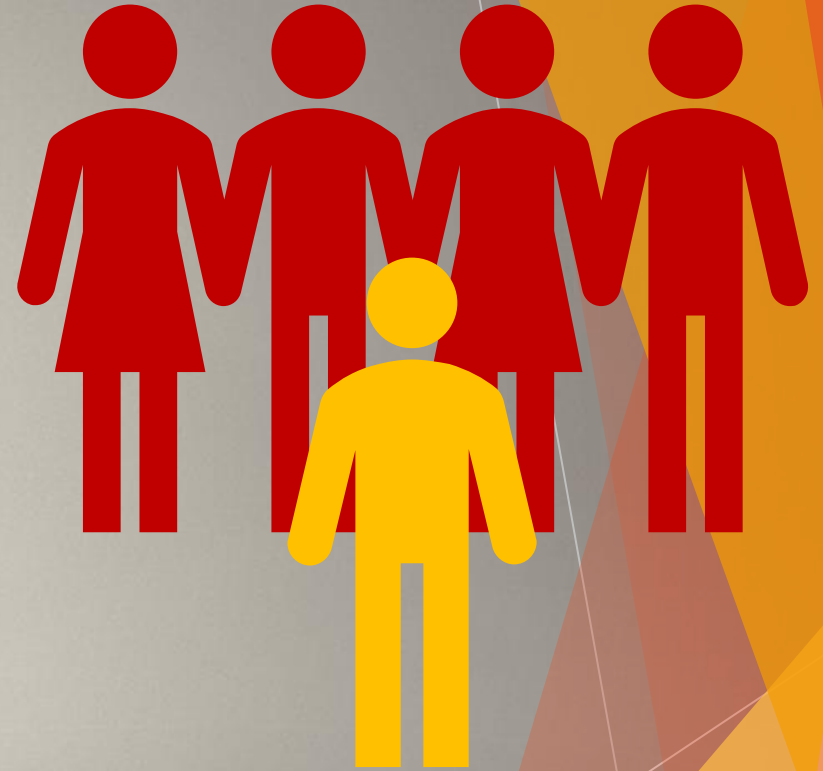
7.4 MINUTES

2023 FIRST 6 MONTHS RESPONSE TIMES

■ Response Times (Minutes)



5 AVERAGE STRENGTH ON SCENE

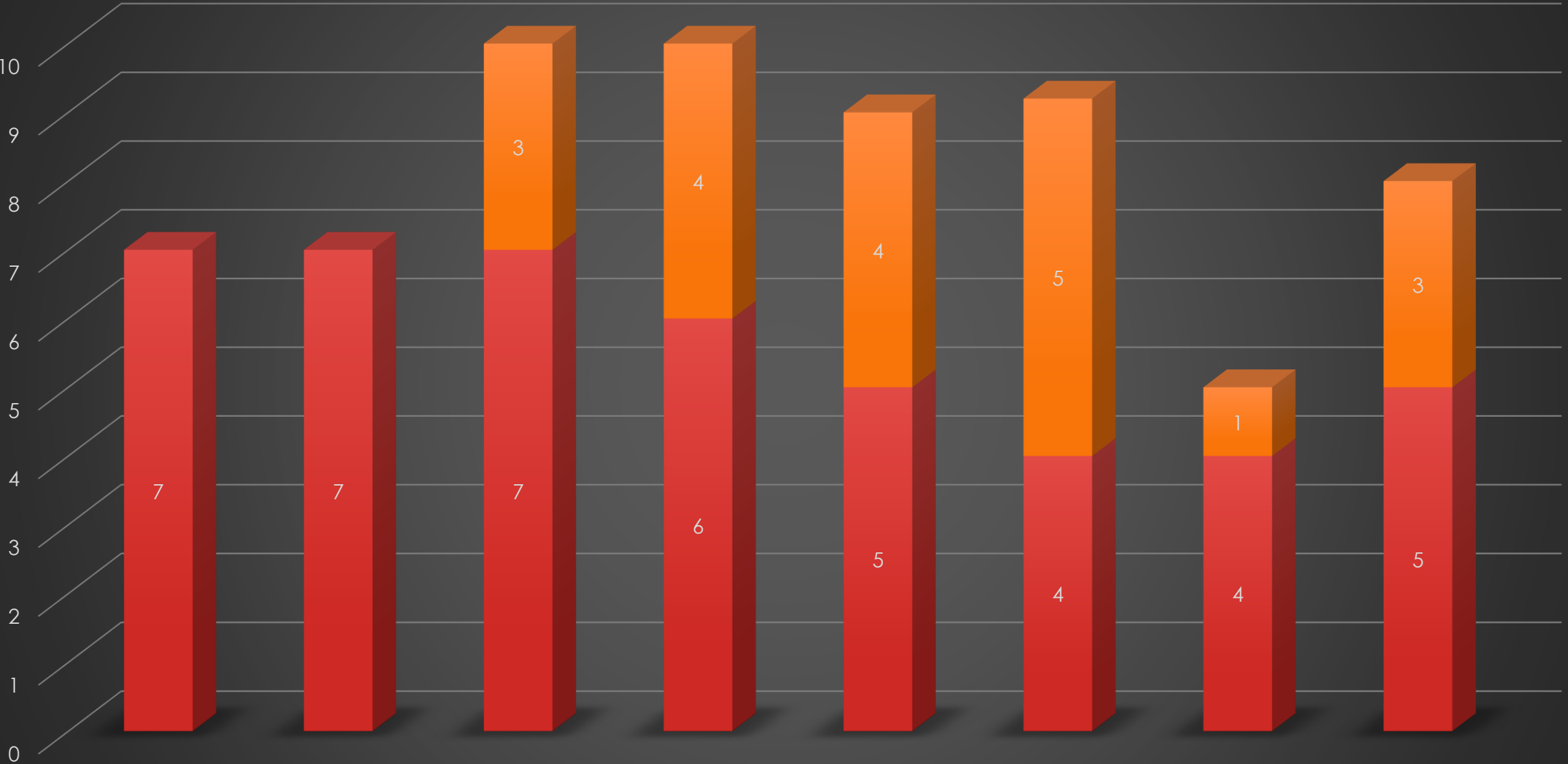


8

AVERAGE
NUMBER
OF
MEMBERS
ON CALL



STRENGTH



2016 Strength

2017 Strength

2018 Strength

2019 Strength

2020 Strength

2021 Strength

2022 Strength

2023 Strength

On Scene Strength

Additional Members Not Assigned

CURRENT STRENGTH

52

- 3 Local Volunteer Paid On Call (POC) Firefighters
- 4 Students (POC) in waiting
- 0 Non-Local Paid On Call (POC) Firefighters
- 8 Career/Leadership/Admin
- 16 Fulltime Firefighters
- 21 Auxiliary Firefighters



NOTE:

- **ALL full time hybrid members volunteer their time for training and respond to all calls like any regular Paid on Call (POC) Firefighter**
- **These firefighters are brought into the call area by our sister industrial company for safety standby work in remote locations. While waiting for work out in the field these members live on station and respond to calls alongside our local POCs.**



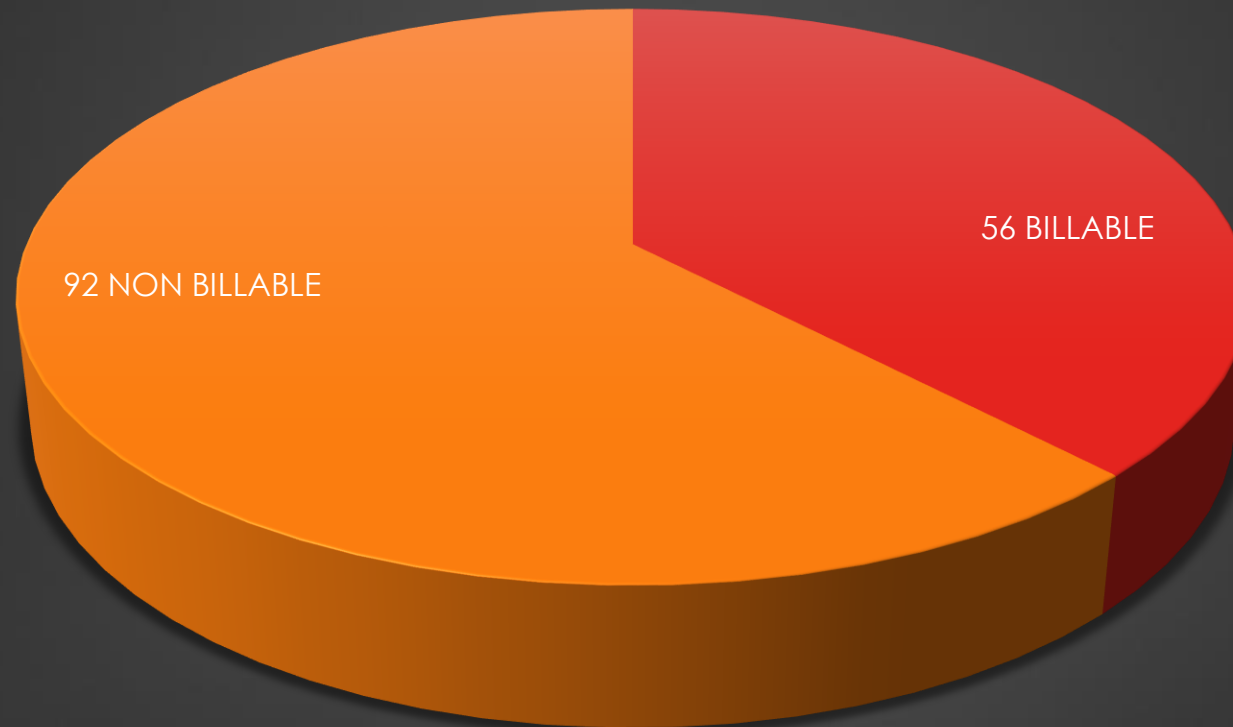


INDUSTRIAL
SAFETY
STANDBY
MEMBERS

Long story short,

**THESE MEMBERS ARE NOT PAID
TO BE ON CALL OR TO LIVE ON
STATION**

BILLABLE VS NON-BILLABLE CALLS



■ Billable Calls ■ Non Billable Calls



CERTIFIED TRAINING PROVIDED BY CANADIAN FIRE RESCUE COLLEGE

- NFPA 1001: Professional Firefighter Levels 1 & 2
- NFPA 1072 (472): Hazmat Awareness & Operations
- NFPA 1002: Driver Operator
- NFPA 1002: Pump Operator
- NFPA 1051: Wildland Firefighter
- NFPA 1006: Rope Technician
- NFPA 1021: Fire Officer Levels 1, 2, 3, & 4
- NFPA 1041: Fire Instructor Levels 1 & 2
- First Aid (Red Cross)
- Flag Person (Alberta Construction Safety Association)
- H2S Alive (Energy Safety Canada)
- ICS 100
- ICS 200
- WHMIS
- TDG
- AND MORE!



UNITS

PUMP 2

SUPERIOR MUNICIPAL FIRE ENGINE FRONTLINE APPARATUS



PUMP 2

NFPA 1901 Compliant

750 Gallon Booster Tank

1250 GPM Pump

Class A+B Foam Cells

Rescue Struts

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

Thermal Imaging Camera
(TIC)



PUMP 3

ROSENBAUER MUNICIPAL FIRE ENGINE FRONTLINE APPARATUS



PUMP 3
NFPA 1901 Compliant

- 1000 Gallon Booster Tank
- 1250 GPM Pump
- Class A+B Foam Cells
- Traffic Control Kit
- STARS Landing Zone Kit
- Trauma Kit
- Airway Kit
- AED
- Jaws Of Life
- Thermal Imaging Camera (TIC)



RAPID ATTACK F-450 CLASS 3 FIRE ENGINE FRONTLINE APPARATUS



RAPID ATTACK (RAP ATTACK)

500 Gallon Booster Tank

125 GPM Pump

40 Gal A Foam System

Wildland Kit

Rope Rescue Kit

First Aid Kit



CHARLIE 1

GMC YUKON

FRONTLINE LIGHT RESPONSE TRUCK



CHARLIE 1

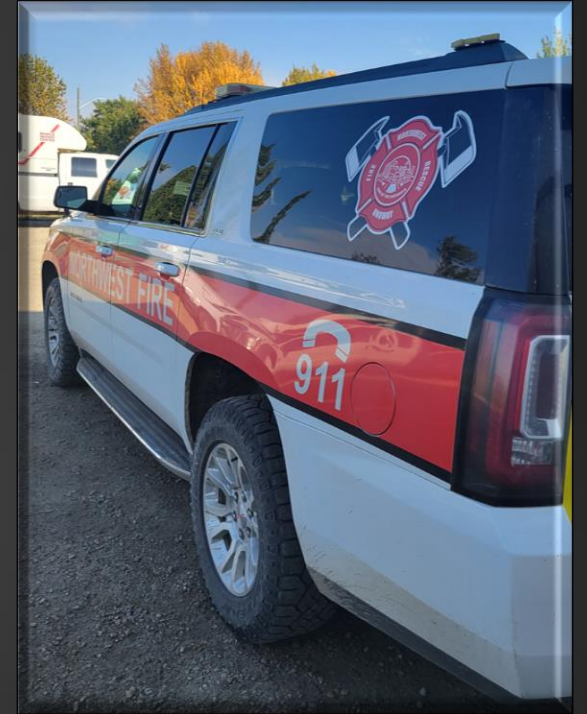
Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



CHARLIE 3

CHEVROLET SILVERADO

CHARLIE 3

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



SECOND LINE TRUCKS

Pump 1



Gator (N2)



Tender 1



FREIGHTLINER MUNICIPAL FIRE ENGINE

PUMP 1

NFPA 1901 Compliant
3rd Annual Pump Cert

1000 Gallon Booster Tank

1050 GPM Pump

Class A Foam Cell

Class B Foam Eductor

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

TYPE 7 WILDLAND ENGINE

Gator (N2)

100 Gallon Tank

65 GPM Ranger Pump

Wildfire Kit



FORD WATER TENDER

Tender 1

2000 Gallon Booster Tank

300 GPM Pump

First Aid Kit

Traffic Cones

Kitted for Wildland/Urban
Interface Fires

SUPPORT VEHICLES & EQUIPMENT

N4, N5, N23
3 Industrial
Fire/Shower Trucks
1000 Gallon Tanks
Foam Eductor
A/B Foam
Decon Showers
First Aid Kit

N7, N17, N19, N21
4 Mobile Treatment Centres
(MTC)
Medical Treatment Room
Full Basic Life Support Trauma
Bag
Airway Bag (O2, Masks etc.)
Automated External Defibrillator
(AED)
STARS site Landing Kit
Spine Board & Stokes Basket

D1,D3,N14,N16,N17,N18
6 Air Trailers
Full Air Cascade System
Able to fill Self
Contained Breathing
Apparatus (SCBA) on
location
2 Otis Air Monitoring Systems
Stand alone system that monitors
for H2s
If system detects H2s or Low Level
Explosive Limits (LELs) the system
will alarm (air horn) flash lights
indicating what location sensor
went off



COMING SOON



**PUMP 4: FRONT LINE FIRE ENGINE
(EXPECTED IN 2024)**



**TENDER 2: FRONT LINE
WATER TRUCK
(EXPECTED IN 2025)**



**NEW CHARLIE ONE
(EXPECTED IN 2026)**

GREATEST TRIUMPH OF 2023

DEPLOYING TO MANY REGIONS IN ALBERTA TO HELP WITH WILD FIRES

- Fire Rescue International O/A Onoway Regional Fire Services helped out with many raging wildfires around our communities
- ORFS still maintained it's staff on station for the 911 calls unrelated to wildfire
- ORFS was deployed on several wildfire campaigns
- ORFS offered help to Kelowna as well when wildfires ripped through their communities-we were on standby for them as well as other communities in BC



HIRING VOLUNTEER/PAID ON CALL FIREFIGHTERS!

Help people in need, become a valued member of the community, be part of something bigger than yourself, become.... A FIREFIGHTER!

All citizens who are accepted into our fully accredited training program will be taught how to fight fires, rescue entrapped victims, and provide emergency medical care to those in need.

**MAKE A DIFFERENCE IN YOUR CAREER, LIFE
AND COMMUNITY.**

**SUBMIT YOUR RESUME AND COVER LETTER
TODAY!**



info@firerescueinternational.net

Or Call 780-777-4688 for more information



Exterior Firefighter ONLY
Contract & Education Agreement

Training:
One Night/Week for 6 Months

On-Call Commitment:
One 12hr Station Shift/Week for a minimum of 26 shifts

\$25/hr
Responding to Calls



Wildland Firefighter ONLY
Contract & Education Agreement

Training:
One Night/Week for 3 Months

On-Call Commitment:
One 12hr Station Shift/Week for a minimum of 26 shifts

\$20/hr
Responding to Calls



Medical First Responder (MFR) ONLY
Contract & Education Agreement

Training:
One Night/Week for 3 Months

On-Call Commitment:
One 12hr Station Shift/Week for a minimum of 26 shifts

\$0.00
Our department responds to medical calls free of charge



Structural Firefighter Level 1
Revised Contract & Education Agreement

Training:
Weekend Classes for 3 Months

On-Call Commitment:
One 12hr Station Shift/Week for a minimum of 52 shifts

\$30/hr
Responding to Calls

Structural Firefighter Level 2
Revised Contract & Education Agreement



Training:
Weekend Classes for 3 Months

On-Call Commitment:
One 12hr Station Shift/Week for a minimum of 52 shifts

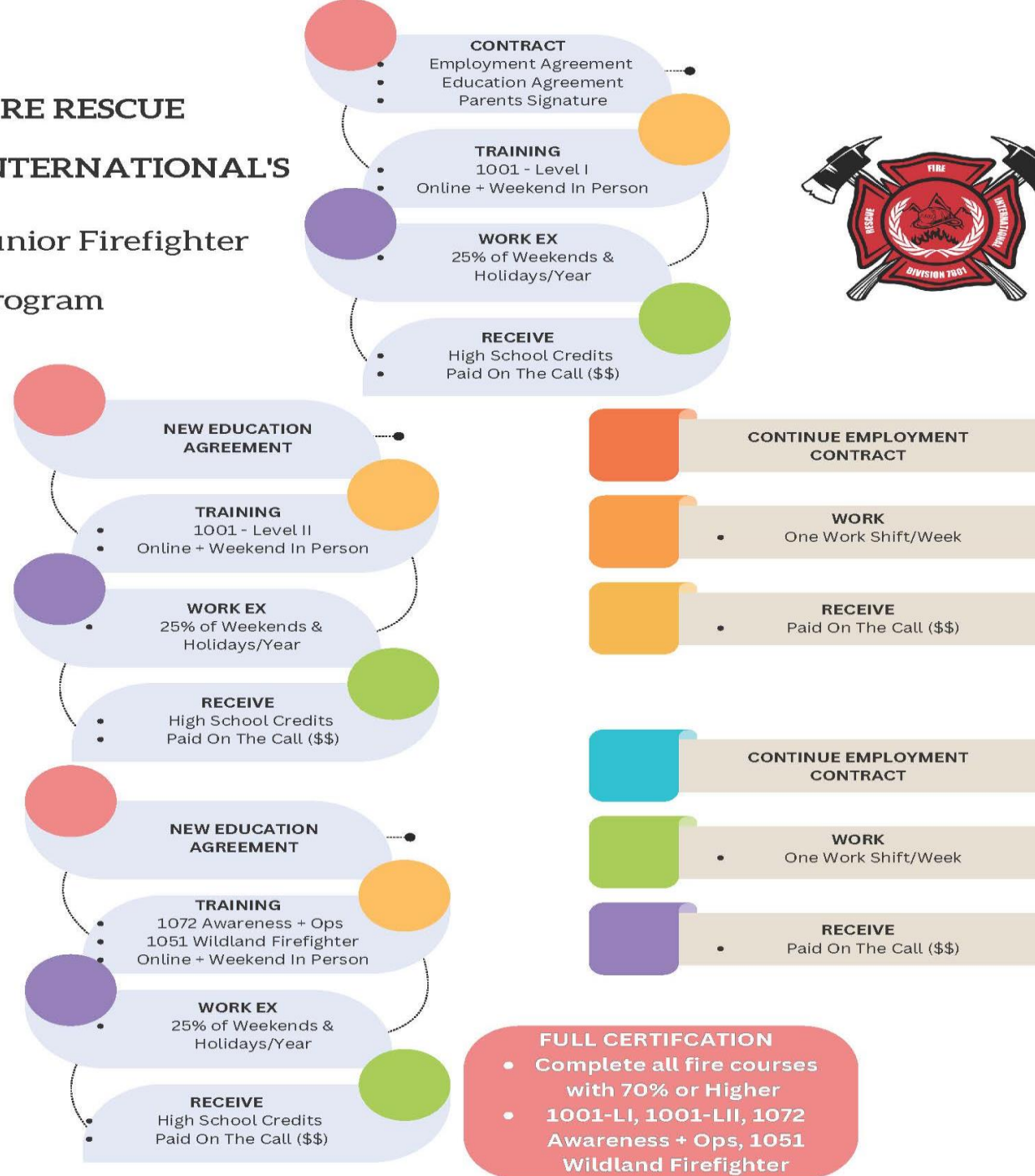
\$35/hr
Responding to Calls

Full Certification:
Complete All Fire Courses with 70% or Higher + All On-Call Shift Assignments

VOLUNTEER EMERGENCY RESPONDER PROGRAM



FIRE RESCUE INTERNATIONAL'S Junior Firefighter Program



THANK YOU FOR YOUR SUPPORT



Castle
Island



FIRE RESCUE INTERNATIONAL /ONOWAY REGIONAL FIRE SERVICES

The courage to go in, the
knowledge to get back out!





Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 22, 2023

Town of Onoway
Box 540
Onoway, AB
T0E 1V0

Attention: Jennifer Thompson, CAO

Dear Jennifer:

Re: Contracted Administration Services for the FCSS Trivillage Program

The Town of Onoway has been providing contracted administration services for the FCSS Trivillage Program, and although this service only began on a temporary basis, the Town has been providing the service since 2016. The Town had agreed to provide the service at a rate of 15% of the FCSS dollars.

In a recent Joint Trivillage meeting, the Councils of Alberta Beach, Sunset Point & Val Quentin requested that administration obtain quotes for contracted administration services for the 2024 FCSS Trivillage Program.

We ask that you please provide a quote at your earliest convenience and that the quote include a detailed listing of the services that would be included in the contracted administrative services.

Please do not hesitate to contact the undersigned if you require any further information.

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk,
CAO

Cc: Alberta Beach Council
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Castle Island

9.0 CAO Reports

A. Disbursement CAO Action List

Recommendation: That Council accepts the Update for information.

Background

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4010 Residential Taxes	491,603.55	488,222.00	3,381.55	100.69 %
4020 Minimum Tax	24,867.39	31,166.00	-6,298.61	79.79 %
4030 Linear Taxes		1,800.00	-1,800.00	
4040 Municipal Utility Tax		88,300.00	-88,300.00	
4050 ASFF Levy	197,220.97	185,000.00	12,220.97	106.61 %
4060 Lac Ste Anne Levy	16,645.83	16,621.00	24.83	100.15 %
4100 Penalties on Taxes	112,797.87	9,000.00	103,797.87	1,253.31 %
4200 Tax Certificates	400.01	1,100.00	-699.99	36.36 %
4210 Franchise Fee Revenue	20,735.96	16,000.00	4,735.96	129.60 %
4215 Development Permit Revenue	3,185.00	5,700.00	-2,515.00	55.88 %
4220 Other revenue	21,263.63		21,263.63	
4225 Boat Hoist Revneue		100.00	-100.00	
4230 Emergency Response Payments		100.00	-100.00	
4300 MSI Operating	15,580.00	8,694.00	6,886.00	179.20 %
4305 MSI Captial Grant		117,811.00	-117,811.00	
4315 FGTG Grant		15,127.00	-15,127.00	
4320 FCSS Grant	3,509.00	7,018.00	-3,509.00	50.00 %
4400 Building rent	10,800.00	4,350.00	6,450.00	248.28 %
4500 Sewer Fees	87,400.00		87,400.00	
4599 ACP Grant Revenue		100,000.00	-100,000.00	
4600 Interest earned	20,546.02		20,546.02	
4630 fines	2,053.50	600.00	1,453.50	342.25 %
Total Income	\$1,028,608.73	\$1,096,709.00	\$ -68,100.27	93.79 %
GROSS PROFIT	\$1,028,608.73	\$1,096,709.00	\$ -68,100.27	93.79 %
Expenses				
5001 Administration Expenses				
5005 Insurance - Liability & Crime	4,958.14	5,000.00	-41.86	99.16 %
5010 Memberships	8,557.99	6,800.00	1,757.99	125.85 %
5011 Legal and professional fees	31,520.30	15,000.00	16,520.30	210.14 %
5012 Meeting Expenses	183.93	1,500.00	-1,316.07	12.26 %
5015 Advertising & Promotion	380.00	3,500.00	-3,120.00	10.86 %
5020 Bank charges	914.13	500.00	414.13	182.83 %
5025 Contracted Assessment	23,973.59	8,500.00	15,473.59	282.04 %
5030 Adminsitrative contracted	50,853.20	50,000.00	853.20	101.71 %
5045 Tax recovery Fees	733.50	1,500.00	-766.50	48.90 %
5050 Admin mileage	925.59	3,000.00	-2,074.41	30.85 %
5055 Administration Conference/Training		1,800.00	-1,800.00	
5065 Office expenses	6,532.67	7,000.00	-467.33	93.32 %
5068 Software	1,605.29		1,605.29	
5070 Telecommuication	3,026.12	2,500.00	526.12	121.04 %
5075 Development Officer	2,500.02	5,000.00	-2,499.98	50.00 %
5085 CPP Employer	2,248.19	1,713.00	535.19	131.24 %
5090 WCB	833.15	570.00	263.15	146.17 %
5095 EI Employer		5.00	-5.00	
5096 Civic Grants	1,850.00	2,300.00	-450.00	80.43 %
5098 Contracted Services	845.00	7,000.00	-6,155.00	12.07 %

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5099 Special Project Assessment Services	15,000.00	25,000.00	-10,000.00	60.00 %
Total 5001 Administration Expenses	157,440.81	148,188.00	9,252.81	106.24 %
5097 Building Repairs	4,975.00		4,975.00	
5100 Community and Protective Services				
5125 Bylaw Enforcement	25,807.00	25,807.00	0.00	100.00 %
5130 Fire Service	42,509.87	34,352.26	8,157.61	123.75 %
5140 Provincial RCMP Cost	10,333.00	14,776.00	-4,443.00	69.93 %
5150 Fire Response Payments	617.94	100.00	517.94	617.94 %
5160 Emergency Management Expenses	5,750.28	12,500.00	-6,749.72	46.00 %
Total 5100 Community and Protective Services	85,018.09	87,535.26	-2,517.17	97.12 %
5200 Council Expenses				
5210 Councillor Conference/Training	1,208.63	7,000.00	-5,791.37	17.27 %
5220 Councillor Contingency/Expenses	3,205.60	5,500.00	-2,294.40	58.28 %
5230 Councillor Honorarium	17,116.79	15,000.00	2,116.79	114.11 %
5240 Councillor Mileage	1,354.77	1,700.00	-345.23	79.69 %
Total 5200 Council Expenses	22,885.79	29,200.00	-6,314.21	78.38 %
5300 Parks and Recreation Expenses				
5304 Seasonal Worker	33,654.17	40,385.00	-6,730.83	83.33 %
5310 Library	5,118.33	6,580.32	-1,461.99	77.78 %
5330 Weed Inspector		550.00	-550.00	
5340 Misc Park Expenses		1,500.00	-1,500.00	
5350 Portable Toilets	2,700.00	6,000.00	-3,300.00	45.00 %
5365 Recreation Contributions		1,000.00	-1,000.00	
5375 FCSS Expenses	8,773.00	8,773.00	0.00	100.00 %
Total 5300 Parks and Recreation Expenses	50,245.50	64,788.32	-14,542.82	77.55 %
5400 Public Works				
5410 Garbage Collection	29,694.41	32,000.00	-2,305.59	92.80 %
5420 Snow Removal	10,609.44	22,000.00	-11,390.56	48.22 %
5430 Landfill	4,153.19	5,000.00	-846.81	83.06 %
5450 Street Signs	1,617.41	1,000.00	617.41	161.74 %
5460 Road Maintenance				
5461 Culvert Replacement		10,500.00	-10,500.00	
5462 Road Repairs		12,500.00	-12,500.00	
Total 5460 Road Maintenance		23,000.00	-23,000.00	
5470 Street lights	16,429.71	19,000.00	-2,570.29	86.47 %
5475 Building Utility Expenses	514.30		514.30	
Total 5400 Public Works	63,018.46	102,000.00	-38,981.54	61.78 %
5500 Utilities	954.36		954.36	
5510 Lagoon Debenture		31,848.00	-31,848.00	
5520 Trivillage Revitalization	82,563.00	88,200.00	-5,637.00	93.61 %
Total 5500 Utilities	83,517.36	120,048.00	-36,530.64	69.57 %
5600 WILD Utility				
5610 Wild Operating	1,950.79	2,500.00	-549.21	78.03 %
5620 Wild Debenture	10,318.50	8,500.00	1,818.50	121.39 %
Total 5600 WILD Utility	12,269.29	11,000.00	1,269.29	111.54 %

Summer Village of Sunset Point

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5700 Government transfers				
5710 MSI Capital Plans	20,952.48		20,952.48	
5720 Federal Gas Tax Storm Water Project	1,176.28	15,127.00	-13,950.72	7.78 %
5740 MSI Operating Expenses	1,657.14	68,100.00	-66,442.86	2.43 %
Total 5700 Government transfers	23,785.90	83,227.00	-59,441.10	28.58 %
Total Expenses	\$503,156.20	\$645,986.58	\$ -142,830.38	77.89 %
NET OPERATING INCOME	\$525,452.53	\$450,722.42	\$74,730.11	116.58 %
Other Expenses				
5910 ASFF Requisition	134,329.81	185,048.58	-50,718.77	72.59 %
5920 Las Ste Anne Requisition	16,621.34	16,621.34	0.00	100.00 %
5999 ACP Grant	111,516.58	100,000.00	11,516.58	111.52 %
Total Other Expenses	\$262,467.73	\$301,669.92	\$ -39,202.19	87.00 %
NET OTHER INCOME	\$ -262,467.73	\$ -301,669.92	\$39,202.19	87.00 %
NET INCOME	\$262,984.80	\$149,052.50	\$113,932.30	176.44 %

PAYMENTS AND CREDITS

Any payments you made that we received after December 12, 2023 will appear on your next statement.

Date Posted	Description	Amount (\$)
Dec 05	AUTOMATIC PAYMENT-THANKS	-190.08
Total payments and credits		-\$190.08



\$939.60 will be debited from your account and credited as your automatic payment on Jan 02, 2024.

PURCHASES AND RETURNS

MATTHEW FERRIS 5475 xxxx xxxx 1241

Date Charged	Date Posted	Description	Amount (\$)
Dec 03	Dec 03	ADOBE *ACROPRO SUBS CA	327.47
Dec 04	Dec 04	BESTBUY #974 SASKATOON SK	612.13
Total for			\$939.60
Total purchases and returns			\$939.60

B. CAO Review

Recommendation: That Council enters into closed session in accordance to Foip regarding the CAO review

Background

9.0 Director of Emergency Management

Recommendation

That Matthew Ferris be appointed as the directory of Emergency Management

Background

The regional Emergency Management Agency authorizes Sunset Points removal from the regional group. However the Village remains part of it until the Ministerial Order has been changed.

10.0 Response to Delegations

11.0 Additional items

