

**Organizational Meeting August 2<sup>nd</sup> 2023 5:15pm**

**1.0 Call to Order**

**2.0 Acceptance of the Agenda**

**3.0 Appointments**

**3.1 Election of Mayor**

**3.2 Election of Deputy Mayor**

**3.3 Councillor Oath of Office**

**3.4 Council Code of Conduct Policy**

**3.5 Appointment of Banker (ATB)**

**3.6 Appointment of Assessor (Kevin Lawrence)**

**3.7 Appointment of Development Officer**

**3.8 Appointment of Auditor (Metrix Group)**

**3.9 Committee Appointments**

**3.9.1 Tri-Village Sewer Commission (2)**

**3.9.2 West Inter Lake District Water Commission (1)**

**3.9.3 Municipal Emergency Advisory Committee (1)**

**3.9.4 Lac Ste. Anne Foundation (1)**

**3.9.5 Alberta Beach Municipal Library (1)**

**3.9.6 Yellowhead Regional Library (1)**

**3.9.7 Family and Community Support Services (1)**

**3.9.8 Beachwave Park (1)**

**3.9.9 Summer Villages of Lac Ste. County East (3)**

**3.9.10 Regional Recreation Committee (1)**

**3.9.11 Regionalization Committee (1)**

**3.9.12 Lilsa Committee Optional (1)**

**4.0 Conclusion of Organizational Meeting**

**Regularly Scheduled Council Meeting 5:15pm**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

**3.0 APPROVAL OF MINUTES –**

- A. July 5<sup>th</sup> 2023 Minutes

**4.0 Public Submissions**

- A.

**5.0 BUSINESS ARISING**

- A. August 19<sup>th</sup> Annual Meeting
- B. FCSS Amending Agreement
- C. Tax Arrears

**6.0 Development Matters**

- A.
- B.

**7.0 New Business**

**8.0 Committee Reports**

- A. Councillor Reports

**9.0 CAO Reports**

- A. Disbursements, CAO Action List
- B. CAO Response Times

**10.0 Response to Delegations A.**

**11.0 Additional Items**

- A. Emergency Management
- B. Legal and Assessor Costs Regarding Appeal
- C. December Council meeting

**12.0 Correspondence**

- A.

**NEXT MEETING September 6<sup>th</sup> 2023**

**ADJOURNMENT**

August 2<sup>nd</sup> 2023

Summer Village of Sunset Point

**3.0 A July 5th 2023 Minutes**

**Recommendation:**

*That Council approve the minutes from the July 5<sup>th</sup> 2023 Regular Council Meeting as presented.*

**Background:**

Council Meeting Minutes are attached for review.

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MINUTES  
**SUMMER VILLAGE OF SUNSET POINT**  
REGULAR MEETING OF COUNCIL  
July 5 2023 @ 5:16pm.

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**IN ATTENDANCE** Mayor Gwen Jones  
Deputy Mayor Riley Ekins  
Councillor Keir Packer  
Matthew Ferris CAO

**1.0 CALL TO ORDER** Mayor Jones called the meeting to order at 5:15pm

**2.0 Approval of AGENDA** MOVED by Deputy Mayor Ekins that the July 5 2023 Agenda be approved as presented.

Res. #2023 – 111

CARRIED

**3.0A APPROVAL OF Minutes** MOVED by Deputy Mayor Ekins that Council approves the June 7<sup>th</sup> 2023 Minutes as presented.

Res. #2023 – 112

CARRIED

**4.0A Public Submission**

- Dee Hobbs- Spoke about RV Park being approved. Concerned about the process. Concerned the public said no and that Council approved development in May. Wants to know why an additional meeting with public wasn't occurring.
- Moose Canyon and concerns about the finishing of the landscaping. Concern about the ditch make it look nicer and landscaping. Could be landscaped better this is the area of the ditch along 48 A Ave. Where the ditching area 4912 max area.
- Greg Farnell- concerns about process on RV parks. , question on next steps. How did Council get to yes on RV Park. Wishes communication would be better. Cant understand how over development could get approved even thou whole community was against.
- Ray Benik- Concerns on Road Development. The Concern of the Lake .
- Lee Landsberg -concerns about process or notice. Concern about beach access, concerns about boat lifts. Concerns the consequence of development.

MOVED by Mayor Jones that the Presentation by the public be accepted for information.

Res. #2023 – 113

CARRIED

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MINUTES  
**SUMMER VILLAGE OF SUNSET POINT**  
REGULAR MEETING OF COUNCIL  
July 5 2023 @ 5:16pm.

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Moved by Mayor Jones that Council accepts the

**5.0A Water Feasibility RFP**

Res. #2023 –114      Moved by Deputy Mayor Ekins that Council accepts the discussion regarding 5.0A for information CARRIED

**5.0 B Website**

2023 –115      Moved by Councillor Packer that Council accept the Website Update for information. CARRIED

**6.0 Development Matters**

7.0 New Business

**8.0 Committee Reports**

**A. Council Reports**

Res. #2023 – 116      MOVED by Deputy Mayor Ekins that Council accept the Committee Reports for information. CARRIED

**9.0 CAO REPORTS**

**A. Reconciliation, Disbursements and Action List**

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MINUTES  
**SUMMER VILLAGE OF SUNSET POINT**  
REGULAR MEETING OF COUNCIL  
July 5 2023 @ 5:16pm.

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Res. #2023 – 117      MOVED by Deputy Mayor Ekins that that Council accept the report for information.  
CARRIED

**10.0 Response to Delegates.**

**11.0 Additional Items**

**12.0 Correspondence**

Res. #2023 – 118      MOVED by Deputy Mayor Ekins that the Correspondence be received as information.

CARRIED

Res. #2023 – 119      MOVED by Mayor Jones that Council go into in camera session in accordance to FOIP Legislations Sections 17,21,22 at 7:15pm.  
CARRIED

Res. #2023 – 120      MOVED by Mayor Jones that Council comes out of closed session at 7:36pm  
CARRIED

**ADJOURNMENT**

Res # 2023- 121      Being that the agenda matters had been concluded the meeting was adjourned at 7:42 PM by Mayor Jones.

CARRIED

These minutes were approved this August 2<sup>nd</sup> 2023

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Mayor Jones

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Matthew Ferris CAO

**4.0 A**



## **5.0 A August 19<sup>th</sup> Annual Meeting**

### **RECOMMENDATION:**

That Council accepts the discussion on the August 19<sup>th</sup> 2023 Annual meeting for information.

### **Background .**

The August 19<sup>th</sup> 2023 Annual Meeting will be held at the Alberta Beach Agriplex. It will run from 10am-12pm. In June Council requested the following subjects:

- Water Quality/Lake Level,
- Next Steps to the new Development,
- Trail Study,
- Viability Study
- Additional Waste Bins
- Purchasing Vacant Lands in the Village

After multiple discussions with Alberta Environment and multiple departments within their organization they have indicated they are unable to attend the Saturday meeting. As such Administration will be removing this from the topics of discussion if ok with Council, unless directed otherwise

As for the Viability Study, Administration seeks clarity on whether this topic should be included. As the direction from Council was to potentially delay the project until the Province finalizes the LGFF grant.

## **5.2 FCSS Amending Agreement**

### **RECOMMENDATION:**

That Council xxx

### **SUMMARY/BACKGROUND:**

- The Province is proposing to increase FCSS funding by approximately 4.5% to all FCSS programs in the province if supported by the respective FCSS.
- If accepted the Village will need to contribute the additional dollars on the same formula an addition dollars .
- Currently the Village received \$7018.00 and pays out a total of \$8773.00

## **5.2 2023 Tax Arrears**

### **RECOMMENDATION:**

That Council accepts the 2023 Tax Arrears for information

### **SUMMARY/BACKGROUND:**

Attached Spread sheet outlines current Tax Arrears.

Roll	Previous Outstanding	2023 Taxes	Total July 1 2023
312	1721.59	3466.77	5188.36
331	3614.13	\$3,986.67	7600.8
411	8,263.84	3,122.94	11386.78
320	2867.77	2131.22	4998.99
3371100	260143.7	0	260143.7
3371200	151016.4	0	151016.4
332		1922.27	1922.27
355		3910.15	3910.15
358		1816.74	1816.74
385		2499.12	2499.12
414		2869.13	2869.13
452		2033.76	2033.76
456		248.58	248.58
3120010		2001.88	2001.88
3310010		4334.78	4334.78

July 2023 Penalty	Total Owing July 2023 with Penalty
933.9048	6122.2648
1368.144	8968.944
2049.6204	13436.4004
899.8182	5898.8082
46825.866	306969.566
27182.952	178199.352
346.0086	2268.2786
703.827	4613.977
327.0132	2143.7532
449.8416	2948.9616
516.4434	3385.5734
366.0768	2399.8368
44.7444	293.3244
360.3384	2362.2184
780.2604	5115.0404

## **6.0 Development Matters**

**7.0 A. New Business.**

**8.0 Committee Reports**  
**A. Councillor Reports**

**Recommendation:**

*That Council accepts the Committee Reports for information.*

**Background.**



**9.0 CAO Reports**

**A. CAO Action List**

**Recommendation:** That Council accepts the Update for information.

**Background**

Topic	Status
Cheques	Completed
Issue development Permit	Completed
Answered inquires	completed
started enforcement action	ongoing
negotiated terms with LSAC on service delivery	ongoing
Legal Suit	ongoing
Finalize Tax Penalties	Completed
Complete Website	ongoing
Issued Development Permit	Completed
Bank Reconciliations	ongoing
Prepared August 19th meeting	ongoing
Met with contractor	Completed
Prepare Tax Appeals	ongoing

**10.0 Response to Delegations**

**11.0 Additional items**