

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 APPROVAL OF MINUTES –

- A. March 1 2023 Minutes

4.0 Public Submissions

- A.

5.0 BUSINESS ARISING

- A. Special Meeting
- B. Tax Rate Bylaw
- C. Special Tax Rate Bylaw
- D. Fee and Charges Bylaw

6.0 Development Matters

- A.

7.0 New Business

- A. Community Engagement Proposal

8.0 Committee Reports

- A. Councillor Reports

9.0 CAO Reports

- A. Disbursements, CAO Action List
- B.

10.0 Response to Delegations

- A.

11.0 Additional Items

- A.

12.0 Correspondence

- A. EPR Exemption Town of Barrhead

NEXT MEETING May 3 2023

ADJOURNMENT

3.0 A March 1 2023 Minutes

Recommendation:

That Council approve the minutes from the March 1 2023 Regular Council Meeting as presented.

Background:

Council Meeting Minutes are attached for review.

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
March 1 2023 @ 5:16pm.

IN ATTENDANCE Mayor Gwen Jones
Deputy Mayor Riley Ekins
Councillor Keir Packer
Matthew Ferris CAO

1.0 CALL TO ORDER Mayor Jones called the meeting to order at 5:23pm

2.0 Approval of AGENDA MOVED by Deputy Mayor Ekins that the March 1 2023 Agenda be approved as presented.

Res. #2023 – 25

CARRIED

3.0A APPROVAL OF Minutes MOVED by Deputy Mayor Ekins that Council approves the February 1st 2023 Minutes as presented with amendments.

Res. #2023 – 26

CARRIED

4.0A Public Submission NA

5.0A ARB Appointments

Res. #2023 –27 Moved by Councillor Packer that Council appoints Raymond Ralph as the Assessment Review Board Chair.

CARRIED

Res. #2023 –28 Moved by Deputy Mayor Ekins that Council appoints Gerryl Amarin as the Assessment Review Board Clerk.

CARRIED

Res. #2023 –29 Moved by Mayor Jones that Council appoints Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, Raymon Ralph as Panelists for the Assessment Review Board.

CARRIED

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
March 1 2023 @ 5:16pm.

5.0 B Budget

- Res. #2023 –30 Moved by Councillor Packer that Council enters closed session in accordance to FOIP at 5:38pm. CARRIED
- Res. #2023 –31 Moved by Mayor Jones that Council comes out of closed session at 6:35pm. CARRIED
- Res. #2023 –32 Moved by Mayor Jones that Council approves the 2023-2026 Operating Budget as Presented. CARRIED
- Res. #2023 –33 Moved by Mayor Jones that Council approves the 2023-2026 Capital Budget as Presented. CARRIED

5.0C AB Munis President Summit

- Res. #2023 –34 Moved by Mayor Jones that Council accepts the discussion for information. CARRIED

6.0 Development Matters

7.0 A CANADA Grant

- Res. #2023 – 35 MOVED by Deputy Mayor Ekins that Council accepts the discussion for information. CARRIED

8.0 Committee Reports

- A. Council Reports**
- Res. #2023 – 36 MOVED by Councillor Packer that Council accept the Committee Reports for information. CARRIED

9.0 CAO REPORTS

MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
March 1 2023 @ 5:16pm.

A.
Res. #2023 – 37 **Reconciliation, DISBURSEMENTS and ACTION LIST**
MOVED by Deputy Mayor Ekins that that Council accept the report for
information.
CARRIED

10.0 Response to Delegates.

11.0 Additional Info

12.0 Correspondence

Res. #2023 – 38 MOVED by Councillor Packer that Correspondence be accepted for
information.
CARRIED

ADJOURNMENT

Res # 2023- 39 Being that the agenda matters had been concluded the meeting was
adjourned at 7:03 PM by Mayor Jones.
CARRIED

These minutes were approved this April 5th 2023.

Mayor Jones

Matthew Ferris CAO

5.0 A Special Meeting

RECOMMENDATION:

That Council Schedule a Special Meeting for April XX relating to Financial Statements.

SUMMARY/BACKGROUND:

Financial Statements will not be done by April 5th. Audit believes they should be done no later than April 20th as such we need to schedule a Council meeting for later in April

5.0B Tax Rate Bylaw

Recommendation:

That Council gives Tax Rate Bylaw 340 first reading as presented.

That Council gives Tax Rate Bylaw 340 second reading as presented.

That Council gives Tax Rate Bylaw 340 unanimous consent as presented.

That Council gives Tax Rate Bylaw 340 third and final reading as presented.

Background.

With the Budget approved by Council Administration is able to calculate the Tax Rates. The Municipal portion of the tax bill is only set to increase 1%. The minimum tax is being increased to \$1273.

**5Summer Village of Sunset Point
2023 Property Tax Bylaw No. 340**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF SUNSET POINT FOR THE 2021 TAXATION YEAR.

WHEREAS, the Summer Village of Sunset Point has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on March 1 2023; and

WHEREAS, the estimated municipal revenues from all sources other than property taxation total \$374,900.00 and:

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Summer Village of Sunset Point for 2023 total \$1,059,072; and the balance of \$684,172 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is 0.00 ___ and;

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$135,639.00 and;

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$35,000.00; and

THEREFORE the total amount to be raised by general municipal taxation is \$513,542.00 and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential & Farm land	\$ 194,214.91
Non-residential	\$3,304.58
Designated Industrial Property	\$13.49
Seniors Foundation	\$16624.93

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Summer Village of Sunset Point as shown on the assessment roll is:

Residential & Farm land	<u>\$56,833,020.00</u>
Communal Residential	<u>\$14,833,000.00</u>
Machinery and Equipment	<u>\$193,250.00</u>
Total Assessment	<u>\$71,859,270.00</u>
Designated Industrial Property	<u>\$193,250.00</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Summer Village of Sunset Point, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Sunset Point:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential & Farm land	\$328,642.00	\$56,833,020.00	.0057826
Communal Residential	\$159,580.00	\$14,833,000.00	.010758449
Non-Residential, Linear, Machinery & Equipment & Designated Industrial Property	\$1064.00	\$193,250.00	.0055065
Minimum Tax	\$24,256.00		\$1273.00
Totals:	\$513,542.00	\$71,859,270.00	

Alberta School Foundation Fund

Residential & Farm land	\$194,215.00	\$71,666,020.00	.00271
Non-Residential*	\$3305.00	\$193,250.00	.0171
Totals:	\$197,520.00	\$71,859,270.00	

Designated Industrial Property	\$15.00	\$193,250.00	0.000076
Seniors Foundation	\$16,671.35	\$71,859,270.00	0.000232

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$1273.00.

3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the *MGA* or another enactment or in the bylaw. This bylaw is passed when it receives third reading and it is signed in accordance with S.213 of the *MGA*.

READ a first time on this 5th day of April, 2023.

READ a second time on this 5th day of April, 2023.

READ a third and final time on this 5th day of April, 2023.

Chief Elected Official

Chief Administrative Officer

5.0C Special Tax

Recommendation

That Council gives Bylaw 339 Sewer Special Tax Bylaw first reading as presented.

That Council gives Bylaw 339 Sewer Special Tax Bylaw second reading as presented.

That Council gives Bylaw 339 Sewer Special Tax Bylaw unanimous consent as presented.

That Council gives Bylaw 339 Sewer Special Tax Bylaw third and final reading as presented.

Background

Annually the Village appoints a Sewer Special Tax to address a portion of the Sewer Fees of the Village.

Bylaw No. 339

A BYLAW TO AUTHORIZE A SPECIAL SEWER TAX

WHEREAS pursuant to Section 382 of the Municipal Government Act (Alberta), the Council of the Summer Village of Sunset Point may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing a special tax.

WHEREAS pursuant to Section 382(1)(b) of the Municipal Government Act (Alberta), the Council of the Summer Village of Sunset Point desires to raise revenue by way of a sewer tax to provide financial support to upgrade sewer systems and facilities and services which benefit residents of Sunset Point;

Whereas, the Summer Village of Sunset Point, at the Council Meeting held on March 1 2023 has prepared and adopted a 2023 Operating Budget including detailed estimates of the municipal revenues and expenditures.

Whereas, it is deemed to be just and equitable to set a special tax rate that will collect an equal amount of special tax from each taxable parcel of land within the municipality sufficient to raise \$88,300 in total. It is estimated that for the 2023 taxation year there are 193 taxable parcels of land in the Summer Village of Sunset Point.

NOW, THEREFORE, under the authority of the *Municipal Government Act*, the Council of the *Summer Village of Sunset Point*, in the Province of Alberta, enacts as follows:

1. In this By-law:
 - a. “Residential Property” shall mean all properties not designated Residential (Communal) in accordance with the Sunset Point Residential Sub Class Bylaw;
 - b. “Residential (Communal)” shall mean a Property designed Residential (Communal) in accordance with the Sunset Point Residential Sub Class Bylaw;
 - c. “Property” means i) a parcel of land, ii) an improvement, iii) a parcel of land and the improvements to it;
2. The Chief Administrative Officer shall levy a Special Tax for the year 2023 on the properties within the Summer Village of Sunset Point which are described in this By-law.
3. All Residential Property shall be charged with a Special Tax of \$300.00 per Property for the year 2023.
4. All Residential (Communal) Property shall be charged with a Special Tax of \$15,500.00 per Property for the year 2023.
5. That the special tax included in this Bylaw shall be levied and collected in the same manner and at the same time as general municipal taxes.
6. That this Bylaw shall take effect on the date of the third and final reading.

READ a first time this 5th day of April, 2023.
READ a second time this 5th day of April, 2023.
Given unanimous consent this 5th day of April, 2023
READ a third time on this 5th day of April, 2023.

The Summer Village of Sunset Point

Mayor

CAO

5.0D Fees and Charges Bylaw

Recommendation

That Council gives Bylaw 341 Fees and Charges Bylaw first reading as presented.

That Council gives Bylaw 341 Fees and Charges Bylaw second reading as presented.

That Council gives Bylaw 341 Fees and Charges Bylaw unanimous consent as presented.

That Council gives Bylaw 341 Fees and Charges Bylaw third and final reading as presented.

Background

After the significant costs associated with last years assessment appeal complaint, Administration has concluded that Council may wish to assign fees to appealing ones assessment. The costs associated with these appeals may have to be returned in the event an appeal is lost. That being said associating a fee similar to the one presented may result in less appeal fees. To defend the appeal last year it cost the village over \$30,000.00

Summer Village of Sunset Point
PROVINCE OF ALBERTA
BYLAW 341

BEING A BYLAW TO ESTABLISH FEES AND CHARGES FOR THE PROVISION OF GOODS AND SERVICES WITHIN SUMMER VILLAGE OF SUNSET POINT, IN THE PROVINCE OF ALBERTA

WHEREAS pursuant to the Municipal Government Act RSA 2000 Chapter M-26, and amendments thereto, a municipality has the authority to establish fees and charges for the provision of goods and services; and

WHEREAS the Council of Summer Village of Sunset Point wishes to establish certain fees and charges; NOW THEREFORE the Council of Summer Village of Sunset Point, duly assembled and under the authority of the Municipal Government Act, as amended, hereby enacts the following:

TITLE

1. This bylaw shall be known as the "Fees and Charges Bylaw"

APPLICATION

2. This bylaw establishes rates, fees and charges for certain goods and services provided by the Summer Village of Sunset Point.
3. All fees are non-refundable unless otherwise noted, and all fees include GST unless otherwise noted.

SCHEDULES

4. The fees payable by persons accessing services from Summer Village of Sunset Point are those fees set out in the Schedule A and attached to this Bylaw

ENACTMENT/TRANSITION

5. Should any provision of this bylaw be deemed invalid then such invalid provision will be severed from this bylaw and such severance will not affect the validity of the remaining portions of this bylaw, except to the extent necessary to give effect to such severance.
6. All schedules referred to in Section 4 shall form part of this bylaw.
7. Bylaw 321 is hereby repealed upon third and final reading of this Bylaw.
8. This bylaw shall come into force and take effect on the day of third reading and signing thereof.

READ A FIRST TIME this 5th day of April 2023.

READ A SECOND TIME this 5th day of April 2023.

READ A THIRD TIME and finally passed this 5th day of April 2023.

SIGNED AND PASSED this 5th day of April 2023.

Mayor

CAO

Schedule A:

	Service	Rate
Recreational Services		
	Garage Bay Rentals	\$300 a month. Half a bay is 150
	Board Room Rentals per month	\$150 a month
	Park Rental rate	\$300.00 per half day
Administration Fees		
	Information Requests	\$25.00 for the first hour and \$35.00 for every additional hr.
	Printing	\$00.35 per page
	Tax Certificate/Tax Inquiry/Summary	\$100.00
	Travis Road Permit	\$100.00
Subdivision Applications		
	Application	\$650.00
	Assessment review	\$50.00 per lot
	Engineering Review	\$255 per lot+ any additional costs as required for more than 4 lots.
	Endorsement Fees	\$65.00 per lot
	Encroachment Agreement	\$500.00 + legal cost
	Public Works Review/Approach Inspections	\$250 per lot
Planning and Development		
	Compliance Certificate	\$300.00
	Development Permit-MAJOR- MAIN Buildings	\$450.00
	Development Permit- Commercial	\$400.00
	Development Permits-Minor Accessory Buildings or additions	\$200.00
	Home Occupation, Signs, decks, fences, cistern	\$185.00
	SDAB Appeal Fees	As determined by the Regional Appeal Board
	Demolition Permits	\$175.00
	Statutory Plan Amendment	\$1000.00 + costs for any required engineering reviews.
	New Statutory Plan	\$1800.00+costs for any required engineering reviews.

Assessment Complaints/Appeals		
	Assesed Value of up to \$249,999.00	\$100.00
	Assessed Value between \$250,000-\$1,499,999.99	\$150.00
	Assessed Value over \$1,500,000	\$19,000.00
All fees are non-refundable unless granted a refund determined by the CAO or their designate		

7.0 A. Community Engagement Project

Recommendation:

That Council approves Community Engagement Project as presented for the cost of \$25,000.00 and awards the project to Transitional Solutions.

Background.

As directed by Council in the 2023 Budget Administration was to retain a consultant to engage with the public regarding municipal preferences on the Summer Villages current designations.

The Cost of the project provided by the consultant is exactly \$25,000.00. Should Council want to review the proposal it is recommended that it be provided in closed session.

Project will include:

- Financial Analysis and its impacts to Village Financials
- Two Community Engagement Sessions
- Survey
- Summary of Community Feedback

8.0 Committee Reports
A. Councillor Reports

Recommendation:

That Council accepts the Committee Reports for information.

Background.

9.0 CAO Reports

A. CAO Action List

Recommendation: That Council accepts the Update for information.

Background

Topic	Status
Cheques	Completed
Completed 1 tax certificates	Completed
Tax Rate Bylaw	completed
Fee Schedule Update	Ongoing
Cheques	completed
General Inquiries	completed
Continue to try and negotiate the Encroachment Aggreem	Ongoing
Sent Notice on incomplete Stormwater	completed
Updated Budget	completed
Tax Payments	completed
Year End	Ongoing
Worked with Auditor	completed
Budget Amendments	completed
Issued DP	completed
Draft Wild Water Policy	Ongoing

10.0 Response to Delegations

April 5th 2023

Summer Village of Sunset Point

11.0 Additional items

April 5th 2023

Summer Village of Sunset Point

12.0 Correspondence

Letters from Barrhead

Recommendation

That Council accepts the Correspondence for information.

Background

See attached

March 21, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Community Spaces Grant application by Barrhead Wellness Connection

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper shuttering its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie
Mayor

cc: Glen van Dijken, MLA Westlock-Peace River
Alberta Municipalities
All Alberta Municipalities