MINUTES
**SUMMER VILLAGE OF SUNSET POINT**
REGULAR MEETING OF COUNCIL
December 8th, 2017 @ 9:30 A.M.

**IN ATTENDANCE** Ann Morrison, Mayor
Richard Martin, Deputy Mayor
Brian Purnell, Councillor
Paul Hanlan, CAO

**1.0 CALL TO ORDER** Ann Morrison called the meeting to order at 9:45 AM

**2.0 ACCEPTANCE OF AGENDA**
Res. #2017 – 104
MOVED by Richard Martin that the agenda (as was amended) be approved.
CARRIED

**3.0 APPROVAL OF MINUTES**
Res. #2017 – 105
MOVED by Richard Martin that the attached minutes of the Council meeting held on October 27th, 2017 be approved as were presented.
CARRIED

**4.0 APPOINTMENTS**

10:30 AM – Representatives from Sunset Point Bible Camp

Tim Schroeder a representative from the Sunset Point Bible Camp attended the meeting at 10:20 AM and discussed the following items with Council and Administration:

- 2017 Sunset Drive Road reconstruction project;
- Repair completion status of lakeside culvert at main entrance to camp;
- WILD Phase II construction through Summer Village and by camp lands; and
- The need for a complete inventory of equipment and structures that may be required in the event of the activation of the Summer Village's Emergency Operation Centre.

11:00 AM – Community Peace Officer (CPO) Bruce Parno

CPO Parno from the Village of Alberta Beach attended the meeting at 10:20 AM and updated Council and Administration regarding the following:

- Provided a copy of the 2017 CPO Activity Report;
- Current staffing and scheduling of Alberta Beach CPO Officers;
- Desired approach to patrols within the private lands of the Sunset Point Bible Camp; and
- His observations regarding patrolling and traffic enforcement throughout the Summer Village.

**5.0 BUSINESS ARISING**

Council decided to move Business Arising Agenda Item 5.A to the end of this date's meeting.

Council adjourned for Lunch at 12:10 PM

Council returned from lunch and reconvened this Council Meeting at 1:20 PM – and then proceeded to consider Business Arising Item 5.A (2018 Operating and Utility Budgets).

**A.** **2018 OPERATING AND UTILITY BUDGETS**

Res. #2017 – 114 MOVED by Brian Purnell that due to the realized cost savings on the 2017 Sunset Drive Road Rehabilitation project that its' 2017 MSI Capital grant expenditure be reduced by $20,000.

CARRIED

Res. #2017 – 115 MOVED by Richard Martin that the Summer Village's Restricted Reserve Accounts of "Infrastructure" and "Capital Replacement" be combined into a single Restricted Reserve Account titled "Infrastructure" effective January 1, 2017.

CARRIED

Res. #2017 – 116 MOVED by Richard Martin that the Summer Village commit eighty percent (80%) of any confirmed 2017 Budget Surplus to the new restricted Infrastructure Reserve account and twenty percent (20%) to the Unrestricted Contingency Operating Reserve.

CARRIED

Res. #2017 – 117 MOVED by Ann Morrison that Administration proceed with the finalization of the 2018 Operating and Utility Budgets based on direction of Council during this day's meeting for adoption during the January 5th, 2018 Council meeting.

CARRIED

Res. #2017 – 118 MOVED by Richard Martin that the Summer Village process a single one (1) month contract payment in the amount of $3,969 for December 2017 to SV Planning & Development to provide transitional support services to the new CAO in 2018.

CARRIED

## 6.0 DEVELOPMENT MATTERS

Administration provided a copy of the 2017 Development Activity Report.

Res. #2017 – 106 MOVED by Richard Martin that Council accept for information the 2017 Development Activity Report as was presented by Administration.

CARRIED

## 7.0 NEW BUSINESS

**A.** **CHRISTMAS LIGHT UP**

Res. #2017 – 107 MOVED by Richard Martin that Council authorize three (3) Fifty dollar (50$) gift certificates to be purchased and awarded to the three most festive properties as selected by Council.

CARRIED

**B.** **2018 EMERGING TRENDS IN MUNICIPAL LAW – BROWNLEE LLP**

Res. #2017 – 108 MOVED by Brian Purnell that up to two (2) Summer Village representatives attend the 2018 Emerging Trends in Municipal Law scheduled for February 15th, 2018 in Edmonton.

CARRIED

**C.** **2018 COUNCIL MEETING SCHEDULED (DATES AND TIMES)**

Res. #2017 – 109 MOVED by Brian Purnell that the following tentative Council meeting dates and times be adopted as per discussion conducted this date.

- January 5th 2018 Friday 9:30 AM
- February 16th 2018 Friday 9:30 AM
- March 16th 2018 Friday 9:30 AM
- April 20th 2018 Friday 9:30 AM
- May 11th 2018 Friday 9:30 AM
- June 23rd 2018 Saturday 9:30 AM
- July 20th 2018 Friday 9:30 AM
- August 17th 2018 Friday 9:30 AM
- September 22nd, 2018 Saturday 9:30 AM
- November 16th, 2018 Friday 9:30 AM
- December 14th, 2018 Friday 9:30 AM

CARRIED

## 8.0 COUNCILOR REPORTS

Res. #2017 – 110 MOVED by Ann Morrison that Councilor Reports be accepted as were presented.

CARRIED

## 9.0 CAO REPORTS

**A.** **DISBURSEMENTS LIST**

Res. #2017 – 111 MOVED by Richard Martin that the disbursements list (October 24, 2017 to December 7, 2017) be accepted as was updated and presented by Administration.

CARRIED

**B.** **ACTION ITEMS LIST**

Res. #2017 – 112 MOVED by Richard Martin that the Action List to include more details in the future and that the Action List be accepted as presented.

CARRIED

## 10.0 CORRESPONDENCE ITEMS

Res. #2017 – 113 MOVED by Richard Martin that the Correspondence Items as were circulated during this date's meeting be accepted as information.

CARRIED

**NEXT MEETING** . December 8th, 2017 at 9:30 A.M.

**ADJOURNMENT** Being that the agenda matters had been concluded the meeting was adjourned at 1:05 PM by Ann Morrison.

These minutes approved this day January 5th, 2018.

L Ann Morrison
Elizabeth (Ann) Morrison, Mayor

Paul Hanlan
Paul Hanlan, CAO