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MINUTES  
**SUMMER VILLAGE OF SUNSET POINT**  
REGULAR MEETING OF COUNCIL  
December 18, 2015 @ 9:30 A.M.

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**IN ATTENDANCE** Ann Morrison, Mayor  
Betty Forfylow, Deputy Mayor  
Richard Martin, Councillor  
Paul Hanlan, CAO  
Kim Hanlan, Assistant Administrator

**CALL TO ORDER** Ann Morrison called the meeting to order at 9:41 A.M.

**ACCEPTANCE OF AGENDA** MOVED by Richard Martin that the agenda as amended be approved.  
Res. # 2015 - 111 CARRIED

**APPROVAL OF MINUTES** MOVED by Betty Forfylow that the attached minutes of the Regular Meeting of Council held on November 27<sup>th</sup>, be approved as were amended.  
Res. # 2015 - 112 CARRIED

**APPOINTMENT** No Scheduled Appointments

**BUSINESS ARISING**

**1.** 2016 Fire Services Contract  
Res. # 2015-113 MOVED by Ann Morrison that the Summer Village of Sunset Point agrees to the Fire Services Agreement (received December 17, 2015) subject to the following:

1. That by December 31, 2015 an amended Fire Services Agreement is received by Administration confirming the following:
  - a. A total lot count of 198 titled parcels (excluding just the two (2) titled Bible Camp parcels);
  - b. That the Bible Camp be charged a special consideration of \$500 per titled parcel (for a total of \$1,000);
  - c. That membership on the Fire Services Committee shall include two (2) Summer Village representatives:
    - i. One representative selected by the Summer Villages on Lake Isle; and
    - ii. One representative selected by the Summer Villages on Lac Ste. Anne; and
  - d. Confirmation that all funds collected as "\$10.00 per titled lot will be retained on the behalf of the Fire Services Committee in a dedicated account independent of the Town of Onoway.
2. That prior to the first quarterly payment due in 2016 that the following matter concerning the Fire Services Committee have been resolved to the satisfaction of the Committee members:
  - a. A Terms of Reference for the operation of the Fire Services Committee;
  - b. Adoption of a 2016-2018 Operational Budget for the Fire Services Committee; and
  - c. Adoption of a Capital Reserve Fund Policy confirming purpose and disbursement of Capital monies to be collected per the Agreement."

CARRIED

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2.                    Open Burning Bylaw  
Council directed Administration to prepare amendments to the current draft, and that the Bylaw be brought back to January's Council meeting for first Reading.
3.                    Fireworks Bylaw  
Council directed Administration to prepare amendments to the current draft, and that the Bylaw be brought back to January's Council meeting for first Reading.
4.                    Railway Grade walking path  
Res.# 2015 -115      MOVED by Betty Forfylow that administration proceed with clearing of the railway grade walking path in 2016 to a maximum of 15000.00 funded from the BMTG grant  
CARRIED
5.                    Capital Region Assessment Services  
Council directed Administration to investigate options and bring this item back in the 2<sup>nd</sup> quarter of 2016 for final consideration.  
CARRIED
6.                    TriVillage Regional Sewage Commission  
Administration and Council discussed implications of increasing operational cost and future capital requirements of the Tri Village for 2016 and beyond.  
CARRIED
7.                    2016 Municipal Budget  
Res. # 2015 -121      MOVED by Richard Martin that a finalized 2016 Budget be returned to the January Council meeting utilizing a transfer of \$38,000.00 from the Utility Reserve account, and the required additional funds transferred from the Unrestricted Surplus account to maintain a 5% tax increase in 2016  
CARRIED
8.                    Multi-year Capital Plan ( MYCP)  
Res. # 2015 -114      MOVED by Betty Forfylow that the MYCP (Multi-Year Capital Plan) be adopted as was presented.  
CARRIED

**DEVELOPMENT MATTERS**

No Development Matters scheduled for this meeting

**NEW BUSINESS**

9.                    FCSS Administration proposals  
Council directed administration to confirm to the SVLSACE that Sunset Point will participate in a Regional FCSS program

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10. 2016 SnowMo days donation request  
Res. # 2015 -116 MOVED by Ann Morrison that Administration forward a donation of \$250.00 in support of 2016 SnoMo days.  
CARRIED

11. 2015 Weed Inspector Report and recommendations  
Res. # 2015 -117 MOVED by Ann Morrison that Administration direct the weed inspector to proceed with the roadside spraying in 2016 as was recommended.  
CARRIED

12. Fire Services Protection Planning Workshop  
Res. # 2015 -118 MOVED by Betty ForfyLOW that all Council attend the Alberta Beach workshop on February 20, 2016.  
CARRIED

13. East End Bus Donation Request  
Council directed administration to forward a 2015 donation of \$300.00 to East End Bus.

14. Step Grant 2016  
Council and administration considered a STEP grant for 2016 and determined that it would not be suitable for the Village in 2016

**COUNCILLOR  
REPORTS**

15. Councillor Reports  
No Councillor Reports on this date.

**CAO REPORTS**

16. Disbursements List (Attachment)  
Res. # 2015 -119 MOVED by Betty ForfyLOW that the disbursements list for the period November 15 – December 15, 2015 be accepted for information.  
CARRIED

CAO Report  
The 2015 fourth quarter CAO Report was received for information.

**CORRESPONDENCE ITEMS**

Res. # 2015 - 120 MOVED by Richard Martin that the correspondence distributed by Administration be received for information.  
CARRIED

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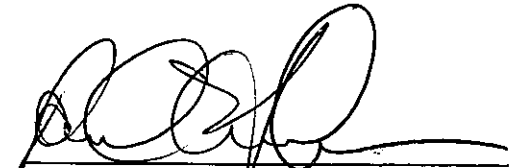
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**NEXT MEETING**      January 15, 2016 at 9:30 AM.

**ADJOURNMENT**      Being that the agenda matters had been concluded the meeting  
adjourned at 4:40 P.M.

These minutes approved this the 15<sup>th</sup> day of January, 2016.

  
Elizabeth (Ann) Morrison, Mayor

  
Paul Hanlan, CAO