
MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
August 27, 2015 @ 1:30 A.M.

IN ATTENDANCE Ann Morrison, Mayor
Betty Forfylow, Deputy Mayor
Richard Martin, Councillor
Paul Hanlan, CAO
Kim Hanlan, Assistant Administrator

CALL TO ORDER Mayor Morrison called the meeting to order at 12:47 P.M.

ACCEPTANCE OF AGENDA MOVED by Betty Forfylow that the agenda (or as was amended) be approved.
Res. # 2015 - 81 CARRIED

APPROVAL OF MINUTES MOVED by Ann Morrison that the attached minutes of the Regular Meeting of Council held on July 24th, 2015 be approved as were presented.
Res. # 2015 - 82 CARRIED

APPOINTMENT **“Annual Organizational Meeting” scheduled for 2:30 p.m.**

BUSINESS ARISING

1. Meeting with Lac Ste. Anne County
Council and Administration discussed the meeting held with LSAC Council, and Senior Administration, conducted earlier this day.
2. Roles and Responsibilities Workshop
Administration updated Council regarding the Municipal Affairs “Roles and Responsibilities” Workshop confirmed for September 11th, 2015 between 9:00 a.m. to 4:00 p.m. in Alberta Beach.
3. FCSS Board Restructure Meeting (September 2, 2015)
Administration discussed Council priorities, and confirmed direction, in advance of this FCSS September 2nd meeting (currently limited to Administrators) scheduled by Lac Ste. Anne County. Council’s priorities and concerns included: Funds that have been designated to our division (Region 2A) should continue to be equitably distributed in our region. What is the methodology for distribution? Is this equitable throughout the Division? What is the structure of the amalgamated board? Adhere to policy Manual for distribution (allocation of funds). What numbers representation does the board consist of, from where and total amount of people?
4. Internet Access for Sunset Point Office
Res. # 2015 - 83 MOVED by Richard Martin that Administration proceed with the installation of basic wireless internet service to the Summer Village Office building not to exceed \$600.00 in initial installation costs.

CARRIED

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5. Donation – Beachwave Park
Res. # 2015 - 84 MOVED by Ann Morrison that Administration forward a donation in the amount of \$1,000 – for 2015 – to the Alberta Beach Community League to assist in the operation of Beachwave Park.
CARRIED
6. Emergency Management Training
Res. # 2015 - 85 Moved by Ann Morrison that all of Council attend training opportunities being offered by Alberta Emergency Management Agency (John Twist) on October 16, 2015.
CARRIED
7. Summer Projects
Administration to request estimate from Border Paving to fix dips in Sunset Drive. Administration to investigate options to address Beaver issues in the community.
8. Fireworks Bylaw
Res. # 2015 - 85 Moved by Betty Forfylow that Fireworks Bylaw # 290 be amended to designate the Development Officer as Approving Authority rather than Council.
CARRIED

DEVELOPMENT MATTERS

No Development Matters scheduled for this meeting

NEW BUSINESS

1. Railway Grade – Future Use and discussion regarding Improvements
Res. # 2015 - 86 MOVED by Betty Forfylow that Administration confirm actual capital costs to development – and maintain (including anticipated annual operating) – a permanent year round trail connecting the railway grade with inter-municipal trails to the west and north.
CARRIED
2. Railway Grade – Potential 2015 Maintenance (unscheduled)
Res. # 2015 - 87 MOVED by Ann Morrison that the Community defer removal of dead and/or dangerous trees on the Summer Village Railway grade to 2016.
CARRIED
3. TriVillage Sewer
Council and Administration discussed the number of connections into the Tri-Village Sewer Commission system located within Sunset Point.
4. Notebooks/Laptops for Council
Res. # 2015 - 88 MOVED by Betty Forfylow that Administration investigate the purchase of three (3) notebooks for the use of elected officials to be considered as a new funding initiative in the 2016 budget.
CARRIED

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5. Golf Tournament
Res. # 2015 - 89 MOVED by Betty ForfyLOW that a donated Silent Auction Item (not to exceed \$100.00) be provided to the Earl Haukenfrers Memorial Invitational Golf Tournament. CARRIED
6. Fence around Lift Station parking lot
Council instructed Administration to continue monitoring resident use of this parking lot. CARRIED
7. September 17 Water Shed Forum
Res. # 2015 - 90 MOVED by Betty ForfyLOW that Ann Morrison attend the September 17th, 2015 NSWA Watershed Forum. CARRIED

COUNCILLOR REPORTS

1. Councillor Reports
Res. # 2015 - 91 MOVED by Ann Morrison that the Councillor Reports be accepted for information. CARRIED

CAO REPORTS

1. Disbursements List (Attachment)
Res. # 2015 - 92 MOVED by Richard Martin that the disbursements list for the period June 23, 2015 to August 24, 2015 be accepted for information. CARRIED

2. Income Statement and Balance Sheet (Attachments)
Res. # 2015 - 93 MOVED by Betty ForfyLOW that the Income Statement, and Balance Sheet, for the period ending June 30, 2015 be accepted for information. CARRIED

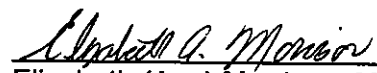
CORRESPONDENCE ITEMS

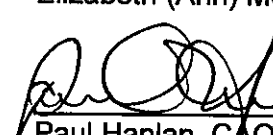
- Res. # 2015 - 94 MOVED by Ann Morrison that the correspondence distributed by Administration be received for information. CARRIED

NEXT MEETING October 9th, 2015 at 9:30 AM.

ADJOURNMENT Being that the agenda matters had been concluded the meeting adjourned at 4:20 pm.

These minutes approved this the 9th day of October, 2015.


Elizabeth (Ann) Morrison, Mayor


Paul Hanlan, CAO

MINUTES
ORGANIZATIONAL MEETING OF COUNCIL
SUMMER VILLAGE OF SUNSET POINT
August 27, 2015

Mayor Morrison called the meeting to order at 2:30 PM

1. Adoption of Agenda
 Moved by Betty Forfylow that the agenda be approved CARRIED

2. Election of Mayor CARRIED
 Moved by Richard Martin that Ann Morrison be nominated as Mayor.
 Mayor Ann Morrison took the Oath of Office. CARRIED

3. Election of Deputy Mayor
 Moved by Richard Martin that Betty Forfylow be nominated as Deputy Mayor.
 Deputy Mayor Betty Forfylow took the Oath of Office. CARRIED

4. Councillor Richard Martin took the Oath of Office.

5. Appointment of Banker
 Moved by Richard Martin that the Royal Bank be (re)appointed as Banker. CARRIED

6. Appointment of Assessor
 Moved by Ann Morrison that Accurate Assessment be (re)appointed as Assessor. CARRIED

7. Appointment of Development Officer
 Moved by Betty Forfylow that Paul Harlan be (re)appointed as Development Officer. CARRIED

8. Appointment of Auditor
 Moved by Richard Martin that Al Scherbarth Professional Corporation be (re)appointed as Auditor. CARRIED

9. Appointment of Committee Representatives:

(a) TVRSSC (2)	Betty Forfylow / Richard Martin
(c) LILSA	Ann Morrison
(d) Lac Ste. Anne Foundation	Ann Morrison _____
(e) Alberta Beach Municipal Library	Ann Morrison _____
(f) FCSS	<u>Betty Forfylow / Richard Martin</u>
(g) Beachwave Park	<u>Betty Forfylow</u>
(h) WILD	Betty Forfylow _____
(i) Yellowhead Regional Library	Ann Morrison _____
(j) Summer Villages of Lac Ste. Anne County East	Ann /Betty/Richard
(k) Hwy 43	Richard Martin _____

Moved by Ann Morrison that the Committee Representatives be adopted as presented.

CARRIED

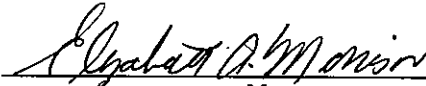
9. New Contract – SV Planning and Development (January 1, 2016 to June 30, 2018)
Moved by Betty Forfylow that the attached proposed contract between "SV Planning and Development" and the "Summer Village of Sunset Point" for the provision of CAO services for the period January 1, 2016 to June 30, 2018 be approved by Council. \$3,535 (\$3,711.75 including gst) monthly commencing January 1, 2016, and, then, \$3,600 (\$3,780 including gst) monthly from January 1, 2017 until June 30, 2018.

CARRIED

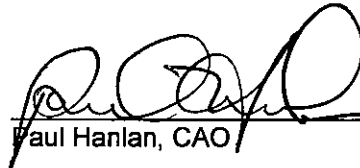
10. Adjournment

Being that the agenda matters had been concluded the meeting adjourned at 3:05_PM

These Organizational Meeting Minutes approved this the 9th day of October, 2015



, Mayor



Paul Hanlan, CAO