
MINUTES
SUMMER VILLAGE OF SUNSET POINT
REGULAR MEETING OF COUNCIL
MARCH 20, 2015 @ 9:30 A.M.

IN ATTENDANCE Ann Morrison, Mayor
Betty Forfylow, Deputy Mayor
Guy Poirier, Councillor
Paul Hanlan, CAO
Kim Hanlan, Executive Assistant

CALL TO ORDER Ann Morrison called the meeting to order at 9:40 A.M.

ACCEPTANCE OF AGENDA MOVED by Betty Forfylow that the agenda be approved.

Res. # 2015 - 17

CARRIED

APPROVAL OF MINUTES MOVED by Guy Poirier that the attached minutes of the Regular Meeting of Council held on February 20th, 2015 be approved as were amended.

Res. # 2015 - 18

CARRIED

APPOINTMENT No Scheduled Appointments

BUSINESS ARISING

1. 2015 Summer Projects
Administration discussed the following additional – potential – 2015 Summer Projects with Council – including:
- Placement of Portable Toilets (May 11th to September 11th);
 - MR Reserve Area (re-mulching of the trees); and
 - Remove/Restrict vehicle access to lake in North ER area.

DEVELOPMENT MATTERS No Development Matters to report

NEW BUSINESS

1. First Reading of Bylaw # 298 (Rescinding 25 non-current Bylaws)
Res. # 2015 - 19 MOVED by Guy Poirier that First Reading to Bylaw # 298 (as presented by Administration) be passed.

CARRIED

2. Second Reading of Bylaw # 298 (Rescinding 25 non-current Bylaws)
Res. # 2015 - 20 MOVED by Betty Forfylow that Second Reading to Bylaw # 298 (as presented by Administration) be passed.

CARRIED

3. Move Third Reading of Bylaw # 298 (Rescinding 25 non-current Bylaws)
Res. # 2015 - 21 MOVED by Ann Morrison that Council consider Third Reading to Bylaw # 298 (as presented by Administration).

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4. Third Reading of Bylaw # 298 (Rescinding 25 non-current Bylaws)
Res. # 2015 - 22 MOVED by Guy Poirier that Third Reading to Bylaw # 298 (as presented by Administration) be unanimously passed.
UNANIMOUSLY CARRIED
5. Update – 2014 Financial Audit of the Summer Village of Sunset Point
Res. # 2015 - 23 MOVED by Guy Poirier that Administration's update concerning the status of the Summer Village's required 2014 Audit be received as information.
CARRIED
6. Development of Safety Protocols/Forms for the Summer Village
Res. # 2015 - 24 MOVED by Guy Poirier that Administration contract the development of the following three (3) Safety Protocols/Forms for the Summer Village:
1. Safety Orientation for Summer Village Employees (new hires);
2. Safe Work (Work Alone) Form for Employees; and
3. Inspection Forms for regular inspections of Summer Village facilities.
Further, Council directs that this contract will be awarded to a qualified consultant, and not exceeding a maximum cost of \$750.00.
CARRIED
7. Small Communities Grant (SCF) Grant Announcement
Administration briefed Council on the new SCF Grant Program and its' annual April 2nd Deadline. Council indicated a desire to consider/prepare a SCF grant in 2016.
8. 2015 Budget Adjustments
Res. # 2015 - 25 MOVED by Guy Poirier that Council amend the 2015 Utility Budget allocation for TRIVILLAGE REQUISITION as noted in the Budget from \$100,000 to \$93,673.
CARRIED
- Res. # 2015 - 26 MOVED by Guy Poirier that Council amend the 2015 Municipal Utility Tax revenue (taxation revenue amount) as noted in the Budget from \$97,124.81 to \$90,797.81.
CARRIED
- Res. # 2015 - 27 MOVED by Guy Poirier that Council amend the 2015 Election expenditure as noted in the Budget from \$0 to \$1,200.
CARRIED
- Res. # 2015 - 28 MOVED by Guy Poirier that Council amend the 2015 Web Page Design expenditure as noted in the Budget from \$200 to \$2,500.
CARRIED
- Res. # 2015 - 29 MOVED by Guy Poirier that Council amend the 2015 Municipal Services Package Expenditure as noted in the Budget from \$51,000 to \$33,835.50.
CARRIED

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Res. # 2015 - 30 MOVED by Ann Morrison that Council amend the 2015 Residential Property Tax revenue (taxation revenue amount) as noted in the Budget from \$216,181.06 to \$201,716.56.
CARRIED

9.
Res. # 2015 - 31 Resignation – Councillor Guy Poirier
MOVED by Betty Forfylow that the resignation of Councillor Guy Poirier (effective date of March 31, 2015) be accepted by the Summer Village.
CARRIED

10.
Res. # 2015 - 32 2015 Bi-election – Appointment of Returning Officer(s)
MOVED by Betty Forfylow that Paul Hanlan, CAO, be appointed as Returning Officer for the 2015 Bi-election.
CARRIED

Res. # 2015 - 33 MOVED by Guy Poirier that Kim Hanlan, Executive Assistant to the CAO, be appointed as Deputy Returning Officer for the 2015 Bi-election.
CARRIED

Res. # 2015 - 34 MOVED by Guy Poirier that the Summer Village of Sunset Point not hold an advance vote in the 2015 Bi-election.
CARRIED

10.
Res. # 2015 - 35 2015 Bi-election – Establishment of dates
MOVED by Guy Poirier that Council sets May 23, 2015 (10:00 AM to noon) as its Nomination Day.
CARRIED

Res. # 2015 - 36 MOVED by Betty Forfylow that Council sets July 4, 2015 as its 2015 Municipal Bi-election date.
CARRIED

COUNCILLOR REPORTS

1. Councillor Reports
Mayor's Caucus – Ann Morrison provided an update regarding the 2015 Mayor's Caucus discussing the following:
- Municipal viability (funding sources);
- Water and waste water;
- Seniors Lodges – funding to address fire safety concerns (sprinklers);
- MLA Breakfast; and
- Provincial Policing – decreasing provincial funding.
Lakeview Campground Open House – Ann Morrison provided an update regarding the Open House for a proposed Development Permit (with LSAC) for a substantial increase of development at the campground.
Res. # 2015 - 37 MOVED by Guy Poirier that the Councillor Reports be accepted for information.
CARRIED

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CAO REPORTS

1. Disbursements List (Attachment)
Res. # 2015 - 38 MOVED by Betty Forfylow that the disbursements list for the period
February 20, 2015 to March 15, 2015 be accepted for information.

CARRIED

CORRESPONDENCE ITEMS

- Res. # 2015 - 39 MOVED by Guy Poirier that the correspondence distributed by
Administration be received for information.

CARRIED


NEXT MEETING April 24, 2015 at 9:30 AM.

ADJOURNMENT Being that the agenda matters had been concluded the meeting
adjourned at 12:20 PM

These minutes approved this 24th day of April, 2015.



Elizabeth (Ann) Morrison, Mayor



Paul Hanlan, CAO